

**SPOTLIGHT**

**Employment Support Coordinator**  
Work in Progress – AmeriCorps Program

Work in Progress is an AmeriCorps program dedicated to serving immigrants, refugees, persons with disabilities, and others with significant barriers to employment. AmeriCorps members support service recipients in achieving employment and community integration goals by providing one-on-one job search assistance, mobility or bus training, on-site and off-site job coaching, supervised peer-to-peer community support, instruction in self-dependency skills, and teaching functional English skills. In addition to their daily service position, members will participate in several service projects and member development activities throughout their service year.

Application details can be found on [PioneerLink](#)

**Administrative Specialist**  
TeachingBooks.net

TeachingBooks.net, an educational author and book resource website, is seeking an Administrative Specialist. This purpose of this job is to foster the continued growth of TeachingBooks.net outreach efforts by assisting in customer correspondence, managing the development of customer contacts, and enhancing internal communication processes.

Candidates should be proactive, personable, and have excellent organizational and computer skills. Join this small business and contribute to a positive, growth-oriented work environment.

Details can be found on [PioneerLink](#)

**National Educator Expo**

Saturday, March 28, 2009  
8:00 a.m. - 5:00 p.m.

University of Northern Iowa -  
Maucker Union  
FREE event for K-12 educators.  
No pre-registration for teachers  
required!

Open to certified educators  
seeking employment for 2009-  
2010

Click logo for details.



# CDO Newsletter

## Your CONNECTION to SUCCESS

Complete descriptions of workshops, recruiters, speakers, resume collections, internships, and job opportunities can be found under the "news" or "calendar" section of the [CDO website](#).


**Upcoming Workshops**  
(In the CDO Presentation Room)

There are no workshops during spring break, but our office is open and we look forward having you stop in.

**We're cleaning out our library**

There are several titles up for grabs in the CDO presentation room including GRE Course Book, Invest Yourself: A Catalogue of Volunteer Opportunities, Teaching English Overseas, Taking Off: Extraordinary Ways to Spend Your First Year Out of College, and many more.

*Stop in and take what you can use.*



**Looking for a Job?**

**Attend a Virtual Career Fair**

There are four virtual fairs taking place this spring.

Details can be found on our [website](#) or [here](#).

**Students!**

**Interested in an on-campus leadership position? Consider joining the Career Development Office!**

The CDO is now accepting applications for the 2009-2010 Career Peer Assistant positions. Interested candidates should complete the application form and return it to the CDO with their resume by **FRIDAY, APRIL 3, 2009, 5:00 PM.**

[Position Details](#)      [Application](#)

**Women in Law Conference**

The Organization of Women Law Students and Staff (OWLSS) at the University of Iowa College of Law is holding the conference on **April 11, 2009.**

Registration deadline is March 27, 2009, see our [website](#) for details.

[The Best Sandwiches in America](#) (from Slashfood.com)

Don't fret! You still have a few good years left: ['Brain decline'](#) begins at age 27

It's March Madness time! [See if you can guess where some of the schools are actually located!](#)

