

## PROJECT DOCUMENTATION

**PROJECT:** Grinnell College  
New Science and Maintenance Facility  
Grinnell Iowa

**COMMISSION NO.:** 14233-36  
**DATE:** December 15, 2003

**DESCRIPTION:** A meeting was held on December 3, 2003, at Grinnell College to review open issues related to CERA. The following were in attendance:

**PARTICIPANTS:**

Vince Eckhart	Grinnell College
Peter Jacobson	Grinnell College
Larissa Mottl	Grinnell College
James Baird	H&R
Dennis Vovos	H&R

**DISTRIBUTION:** Jim Swartz  
Rick Whitney  
Stephanie Peterson  
H&R

### ITEM ACTION

The following items were discussed and actions taken:

- 1.0 It was agreed that there was no requirement to provide a D.I. water system for the greenhouse at CERA.
- 2.0 H&R reviewed the revised siting for the building and the proposed parking. The revised building location was accepted. The diagonal parking currently indicated are to be eliminated. In place of diagonal parking, the road is to be widened sufficiently to accommodate a maximum of 5 vans.
- 3.0 The proposed prefab maintenance building was accepted. H&R proposed relocating the building slightly. The relocation was acceptable provided the grading was such that vehicles could drive through either side of the structure without interfering with the existing tree line. H&R to confirm. Gravel need only be provided on the side facing the road.
- 4.0 H&R presented revised north and south building elevations. The revisions were acceptable. Operable windows were requested at the office and kitchen areas.
- 5.0 H&R presented revised details of classroom storage and display. The revisions were accepted.
- 6.0 H&R presented proposed light fixtures and ceiling tiles for review. Both were acceptable.

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**ITEM ACTION**

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7.0 The green roof remains an issue. It is currently not within the budget and is being treated as an add-alternate to the project. Members of the committee remain concerned over the possibility of eliminating this feature both philosophically and aesthetically.

The preceding notes constitute Holabird & Root's understanding of the matters addressed. If your understanding differs, please notify Dennis Vovos within five working days of your receipt of this document.

HOLABIRD&ROOT LLC



Dennis Vovos  
Project Manager

DV/eb