

Excerpted Minutes from the October 11, 2005 Meeting
of the Budget Steering Committee

Present: Brad Bateman, Jon Chenette, Matt Kleinman, Nancy Combs, John Kalkbrenner, Elaine Marzluff, Wayne Moyer, Mickey Munley, Russell Osgood, Mary Powell, Susan Schoen, Marci Sortor, Jim Sumner, Jim Swartz, and Karen Voss.

Marci Sortor opened the meeting at 8:03 a.m. Central Time. Karen Voss summarized for the Committee the FY 2005 variance and reported that the last fiscal year closed within budget. She stated that even though we experienced substantial net tuition and unrestricted giving shortfalls, the budget was closed with a surplus. The amount carried over to the FY 2006 budget is an accumulated surplus from recent years. Discussion ensued.

Russell Osgood discussed the Board of Trustees' Budget Committee's reaction to FY 2007 budget projection models which were presented at its recent meeting. The Board's Budget Committee was satisfied with the direction of the budget models for FY 2007 and it looks forwards to a more detailed proposal in December.

The Committee next heard from Karen Voss regarding her outlook on the FY 2006 budget and her estimation of whether the current year budget will be a balanced one. She stated that the challenges she foresees are familiar: shortfalls in net tuition revenue and unrestricted giving, and utility and insurance cost increases. She stated and the Committee agreed that closing the current year within budget is possible with careful planning and control in all areas of the budget. Discussion ensued.

Marci Sortor presented the broad budget assumptions regarding the FY 2007 budget.

Finally, Vice-President Sortor reminded the Committee of the FY 2007 Budget Process timeline which she had distributed. The Committee suggested that it would be helpful to have presentations at its upcoming meetings related to financial aid (need-based and merit), student wages and stipends; the overall effect on the budget of the strategic plan, and insurance rate increases. The Budget Steering Committee will meet next on November 8, 2005.

The meeting was adjourned at 8:50 a.m.

Submitted by,

Susan M. Schoen