

## PROJECT DOCUMENTATION

**PROJECT:** Grinnell College  
Noyce Science Center Phase II  
Grinnell, Iowa

**COMMISSION NO.:** 14233-24  
**DATE:** November 13, 2000

**DESCRIPTION:** A meeting to review the development of the program with representatives of the Biology Department was held at Grinnell College on November 8, 2000.

**PARTICIPANTS:**

Leslie Greg Jolly	Biology
Bruce Voyles	Biology
Vince Eckhart	Biology
Jackie Brown	Biology
Rick Heinz	RFD
Dennis Vovos	Holabird & Root
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### ITEM ACTION

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- 1.0 The department distributed a schedule of teaching labs and classrooms, representing the teaching needs of the new curriculum at the projected increase in student enrollment.
- 2.0 Future classrooms sizes will be limited to 24 students.
- 3.0 The existing 48 seat classrooms allow for group activity work for class sizes of 24.
- 4.0 The workshop curriculum will require the classrooms to be located in close proximity to the teaching labs. It was agreed that the labs and classrooms would be physically separated to control noise and to allow for the classrooms to be used independently from the labs, when possible. A visual connection between the two spaces is desired for the times when the lab and classroom are used simultaneously.
- 5.0 Biology 251 and organic chemistry cannot be scheduled at the same time. Adding additional sections will help alleviate this problem.
- 6.0 It was agreed that student access to the teaching labs outside class times was important. Access to the labs during working hours would provide greater supervision and safety.
- 7.0 The faculty is unsure whether three or four introductory teaching labs will be required to support the new curriculum. Further discussion is required.

ITEM ACTION

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- 8.0 After review, it was agreed that Biology first shared classroom Co 11 could be eliminated from the program.
- 9.0 The Biology department typically teaches two tutorial classes each year.

The preceding notes constitute Holabird & Root's understanding of the matters addressed. If your understanding differs, please notify Dennis Vovos within five working days of your receipt of this document.

**HOLABIRD&ROOT LLP**

Dennis Vovos  
Project Manager

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