

PROJECT DOCUMENTATION

PROJECT: Grinnell College
Noyce Science Center Phase II
Grinnell Iowa

COMMISSION NO.: 14233-27
DATE: November 15, 2000

DESCRIPTION: A meeting to review the development of the program with representatives of the Chemistry Department was held at Grinnell College on November 8, 2000.

PARTICIPANTS:	Martin Minelli	Chemistry
	Luther Erickson	Chemistry
	Andrew Moblay	Chemistry
	Leslie Lyons	Chemistry
	Rick Heinz	RFD
	Dennis Vovos	Holabird & Root
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DISTRIBUTION: Vicki Wade
Chris Harrison-Weitz Co.
Rick Heinz-RFD
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ITEM ACTION

- 1.0 The department distributed a revised teaching utilization table that incorporated the 15% student body growth factor for review and discussion.
- 2.0 Shared classroom Co 01 will be used by Chemistry regularly in the afternoons from 1:15 to 2:05 for non-scheduled use.
- 3.0 Chemistry 222-section size should be revised from 30 to 24 students.
- 4.0 The establishment of a Biological chemistry program will result in a higher number of students taking Physical Chemistry.
- 5.0 Program space Ch 04 should be sized for 24 students
- 6.0 Program space Ch 06 Instrumental/Physical Chemistry should be sized for ten students.
- 7.0 Program space Ch 07 Organic Chemistry should be sized for 20 students.
- 8.0 Separating the classroom from the lab in the workshop-teaching model was acceptable, provided adequate site lines and access to the two spaces are incorporated into the design. RFD provided several images of similar spaces that used windows between the two spaces that extended from the ceiling to the top of the lab benches. This may be an acceptable solution that allows visual access between the two spaces while allowing a quieter classroom environment that may serve other uses when the workshop component is not required.

The preceding notes constitute Holabird & Root's understanding of the matters addressed. If your understanding differs, please notify Dennis Vovos within five working days of your receipt of this document.

HOLABIRD&ROOT LLP

Dennis Vovos
Project Manager

DV/eb