

## PROJECT DOCUMENTATION

**PROJECT:** Grinnell College  
Noyce Science Center Phase II  
Grinnell, Iowa

**COMMISSION NO.:** 14233-26  
**DATE:** November 13, 2000

**DESCRIPTION:** A meeting to review the development of the program with representatives of the Building Committee was held at Grinnell College on November 8, 2000.

<b>PARTICIPANTS:</b> Rick Whitney	Facilities Management
Christopher McKee	Library
Kevin Engle	Library
Gail Bonath	Library
Dave Lopatto	Psychology
Gene Herman	Math
Sam Rebelsky	C/S
Paul Tjossem	Physics
Jackie Brown	Biology
Leslie Lyons	Chemistry
Elaine Marzluff	Chemistry
Jim Swartz	Dean
Vicki Wade	Science Division Office
Rick Heinz	RFD
Dennis Vovos	Holabird & Root
Ernest Wagner	Holabird & Root

**DISTRIBUTION:** Vicki Wade  
Chris Harrison-Weitz Co.  
Rick Heinz-RFD  
Lee Tapper

## ITEM ACTION

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- 1.0 Due to potential physical constraints on the site, the departments were requested to consider which spaces might be appropriate for a basement location. Chris McKee stated that the library stacks could be located in the basement provided that adequate heating, ventilating, humidity control, separation from mechanical spaces, security and elevator access can be provided. Other spaces for basement consideration include animal rooms, darkroom, CS storage, herbarium, chemistry storage, three physics labs and two capstone labs.
- 2.0 It was agreed that all emeriti, visitor and senior faculty status offices would be listed as shared space. These offices should be distributed throughout the plans.
- 3.0 H&R presented a schedule for all shared teaching spaces requested. A minimal level of use for teaching classrooms would be to have a classroom in use at least 50% of the available teaching hours and to have 60% of the available seats filled.

ITEM ACTION

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- 1.0 After review of the schedule, Biology shared classroom Co 11 and CS shared classroom Co 06 was eliminated.
- 2.0 The registrar rarely schedules the existing seminar rooms. The departments noted that quite a number of un- scheduled events or uses scheduled within the science division take place in these rooms.
- 3.0 The use of the electronics classroom was discussed. It is planned to be both a scheduled teaching space and open lab. The room would require 15 computer stations for 30 students working in pairs as well as an area for group activities. The statistics lab can share this space.

The preceding notes constitute Holabird & Root's understanding of the matters addressed. If your understanding differs, please notify Dennis Vovos within five working days of your receipt of this document.

**HOLABIRD&ROOT LLP**

Dennis Vovos  
Project Manager

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