

Support Staff Relations Committee meeting minutes

March 3, 2009

Support Staff Relations Committee members present: Retta Kelley, Randye Jones, Roger Bauman, Shannon Geisinger, Stephanie Peterson, and Kristin Lovig.

Spring General Meeting:

WEDNESDAY, MARCH 25, 2009

2:00 P.M.

JRC-101

Open portion of meeting: President Osgood has accepted our invitation to address staff with a brief overview of the current economic conditions and answer economic questions from the floor. Elena Bernal (or Retta on her behalf) will give a brief update on the campus climate assessment on-going with Rankin & Associates. We will also give an update on what the SSRC has accomplished in recent months.

Support Staff only portion of meeting: Nominations will be accepted, and voting will be held to elect new members to the SSRC. (Nominations are also invited before the meeting: email SSRC@grinnell.edu or submit the online nomination form at the SSRC website <http://www.grinnell.edu/offices/humanresources/ssrc/>; nomination form is a link in the left menu). We will announce our comment box for items to be considered by the SSRC during its scheduled monthly meetings.

Planning logistics: Randye will advertise the spring general meeting and elections in the Campus Memo, and she has labels from H.R. to send out printed fliers. Shannon has the reservation on the college Calendar. Kristin will order refreshments. Randye will supply a box and cards for the Comment Box. Stephanie will post on the webpage.

Spring Staff Luncheon:

TUESDAY, MARCH 24, 2009

NOON

QUAD DINING HALL

The luncheon committee has sent invitations for the Spring Staff Luncheon; the announcement is also posted on the SSRC website.

Shannon has been working on updates to the published luncheon planning checklist. She gave us an overview and distributed the draft for review, which we will discuss next month.

Parking Committee Update:

Roger is currently serving on the Parking Committee; he shared topics discussed at the February 6 parking meeting and listened to our comments. Kristin noted that a bicycle

commuter reimbursement is being discussed by the Benefits Committee in response to federal legislation.

Other Brief Business:

Release date is still undetermined for the revised Staff Handbook. Draft sections are under review. The college is getting bids for short-term disability insurance options. A question brought to the SSRC regarding a written grievance policy was again mentioned; there is a draft of a policy included in the draft Staff Handbook.

Stephanie brought Benefits Fair brochures for the committee members. This brochure is available at this URL, courtesy of the Laurel Leaf:

<http://www.grinnell.edu/offices/collegeservices/laurelleaf/wellness/includes/BENEFITS%20FAIR%20BROCHURE2009.pdf>

We ran out of time and were not able to discuss other business carried over from last month: distribution list and outreach. We will add these to the agenda for our April meeting.

Respectfully submitted,
Stephanie Peterson - SSRC Secretary

The next committee meeting is scheduled for Tuesday, April 7, 2009.

The Support Staff Relations Committee (SSRC) is concerned with working conditions and general benefits at Grinnell College. The SSRC is not mandated to involve itself with personnel matters relating to specific incidents or individual cases.

Feel free to contact the current members!

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