

PROJECT DOCUMENTATION

PROJECT: Grinnell College
Noyce Science Center Phase II
Grinnell Iowa

COMMISSION NO.: 14233-6
DATE: September 13, 2000

DESCRIPTION: A meeting to review the needs of the Science Library related to Phase II of the Science Center was held at Grinnell College on September 7, 2000.

PARTICIPANTS:

Gail Bonath	Library
Kevin Engel	Library
Christopher McKee	Library
Dennis Vovos	Holabird & Root
Ernest Wagner	Holabird & Root

DISTRIBUTION: Vicki Wade
Chris Harrison-Weitz Co.
Rick Heinz-RFD
Lee Tapper

ITEM ACTION

- 1.0 Holabird & Root distributed a program space tabulation, square footage analysis of collection areas and proof of concept diagrams for the science library. The program resulted in approximately 15,400 NSF.
- 2.0 Grinnell The projected size of the collection and anticipated net square footage was agreed to, the Library staff agreed to develop information that would define approximately how many years of growth are represented by the projected collection size.
- 3.0 It was agreed that the electronic classroom should be placed adjacent to but not within the security perimeter of the library. This classroom could be shared by users other than the library and should be designated shared space.
- 4.0 The net square footage allocated to study carrels seemed a little short. Following the meeting H&R reviewed the current carrels in the science library. The nsf allowance will be increased from 20 nsf per carrel to 30 nsf per carrel.
- 5.0 It was agreed to add additional space to the copier area. This allocation will be increased from 100 nsf to 130 nsf.
- 6.0 Group study rooms should be sized to accommodate a television monitor and listening equipment.
- 7.0 Christopher McKee stated that the 85,000 volumes of the serials and government documents were the most appropriate part of the collection to consider for compact shelving.
- 8.0 The library staff expressed a preference for the library to be on one contiguous floor. If this

ITEM ACTION

is not feasible, an elevator within the library security perimeter will be required.

- 9.0 A revised library program statement dated July 6, 2000 was distributed to H&R. The only change from the December 3, 1999 edition was the request for a mist fire sprinkler system. H&R was not familiar with this system and will investigate.

The preceding notes constitute Holabird & Root's understanding of the matters addressed. If your understanding differs, please notify Dennis Vovos within five working days of your receipt of this document.

HOLABIRD&ROOT LLP

Dennis Vovos
Project Manager

DV/eb