

## Job Aid: Campus Telephone Features

Analog Telephone Features

### Digital (Multi line) Telephone Features

Link or **Transfer**, dial number ..... Transfer

Link or **Transfer**, dial number ..... Consultation

Link or **Conference**, dial number ..... Conference

Link, \*9 or **Hold** ..... Hold

Link, \*6, or **Park**, dial 3-digit code ..... Park

3 or **Pickup** ..... Call Pickup

# 3, dial number ..... Directed Call Pickup

Link, 1 or **Ring Again** ..... Ring Again

4 or **Forward**, dial number, ..... Forward

\*\* or **Redial** ..... Last Number Redial

# 2 or **Speed Call**, dial 2-digit code ... Speed Call

Note: **Link**, **Flash**, **Tap** and **Hook** perform the same function.