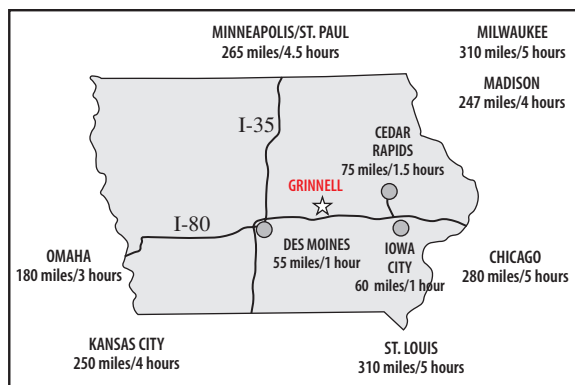


We Encourage Employers to Visit Campus

The best way to learn more about what Grinnell College students have to offer and to meet candidates is to come to campus. We will schedule, handle arrangements, and publicize your visit. It works best if your visit can be arranged at least two weeks in advance to assist our staff with advertising and publicizing the visit.

Location

Grinnell sits at the heart of a constellation of Midwestern cities. The College's location in central Iowa makes it an easy drive from any major metropolis in the Midwest. The cities of Des Moines and Iowa City are just an hour away, and one can be in Chicago, Minneapolis, or Kansas City in less than five hours. We encourage those making flight arrangements to consider both the Des Moines International Airport and the Eastern Iowa Airport in Cedar Rapids. Both airports are about one hour from Grinnell.



Information Sessions

One or more of your organization's representatives are encouraged to present information on campus to increase your visibility. Students are especially interested in hearing from recent hires and/or alumni. The Career Development Office (CDO) will handle room and AV reservations, publicity to students, catering, and other needs you may have.

On-Campus Interviews

We invite you to come to campus to interview students. Interviews normally take place from 8:30 a.m.–4:30 p.m., Monday through Friday, during the fall and spring semesters. Events cannot be scheduled during College breaks. Employers typically schedule a resume deadline and post their opportunity with us prior to an on-campus interview date. We recommend at least two weeks advance notice. This allows you time to pre-select candidates, if you wish, and for students to prepare for their upcoming interviews. We will work closely with you to coordinate the application process and facilitate scheduling that works best for you.

Luncheon Arrangements

If your schedule permits, we encourage you to have lunch with faculty. Subsequent discussions about programs and curriculum and their relationship to the job market are beneficial to faculty, the interviewer, and ultimately, our students. Please provide advance notice so arrangements can be made so faculty and career development staff may join you.

Campus Visit Not Possible?

When a visit to campus isn't possible, we'd like to suggest:

▪ Resume Referral

We will assist you in posting your position and advertising it to our students. Please send your opening via e-mail to career@grinnell.edu. Provide us with suggested deadline dates, application materials needed, and other pertinent items to help us facilitate your request. The CDO will follow up with you, refer resumes confirmed by your arrangements, and assist you with potential next steps in the process.

▪ Job and Internship Posting

Our office uses an online career services management system, PioneerLink powered by Symplicity, where you can post internships and jobs (from entry-level through experienced). Students and alumni are able to search and apply for positions using this comprehensive system. Employer user instructions are available online www.grinnell.edu/offices/cdo/employers or contact the CDO at 641-269-4940 or career@grinnell.edu with questions.

▪ Consortia Events

Grinnell College is a member of two distinct consortia that organize recruiting days in several national and local cities. These events allow you access to students from many colleges and universities, to pre-select your candidates via an online system, and to interview the candidates on specific dates. The Iowa College Recruiting Network (ICoRN) <http://recruitiowagrads.com> organizes regional interview days for its 30 member institutions. We are also a member of the nationwide Selective Liberal Arts Consortium (SLAC) www.slaconsortium.org, which consists of 14 colleges that sponsor annual interviewing days in Boston, Chicago, New York, and Washington, D.C. Organizations may view deadlines and interview dates as well as preregister for the Selective Liberal Arts Consortium events online. If preregistering with either consortium, please mention that you learned of this opportunity from Grinnell College.

▪ Virtual Fairs

Jobs and/or internships may be posted for the Selective Liberal Arts Consortium (SLAC) virtual fair. SLAC conducts the Coast-to-Coast Virtual Fair for job and internship postings every spring. You can post openings online, receive resumes and cover letters by a specific deadline, and arrange interviews with candidates from the participating colleges.

Bachelor of Arts Degrees Offered

Humanities

- Art
- Chinese and Japanese
- Classics
- English
- French
- German
- Music
- Philosophy
- Religious Studies
- Russian
- Spanish
- Theatre and Dance

Science

- Biology
- Biological Chemistry
- Chemistry
- Computer Science
- Mathematics and Statistics
- Physics
- Psychology

Social Studies

- Anthropology
- Economics
- History
- Political Science
- Sociology

Independent majors are also possible

About Grinnell College

Since its founding in 1846, Grinnell College has been a place of almost endless possibilities, dedicated to providing students the opportunity to critically examine the world. The College attracts individuals who value collaboration, intellectual interaction, personal achievement, and community. Thoughtful analysis, strong communication skills, and independent thinking are fundamental to the Grinnell experience. Intellectual, creative, and fun, cosmopolitan yet down-to-earth, Grinnellians bring their unique backgrounds to Grinnell for a variety of reasons. The College seeks individuals who are interested in making an impact on the College community and, later, the world — a Grinnell education truly has a global impact.

Because of its size (about 1,600 students from every state, the District of Columbia, and approximately 50 other countries), Grinnell fosters a sense of closeness among students, faculty, and staff. As Grinnellians share their talents, ideas, and diverse backgrounds, they help form a unique intellectual community. Grinnell's student body is enriched by a make-up of 12 percent international students and 17 percent domestic students of color.

Grinnell's individually tailored curriculum and intensive faculty mentoring, combined with student self-governance and an uncommon level of student responsibility, help develop students who take an active role in their educational process. More than half of the members of each graduating class study off campus during their academic career, and a similar number typically goes on to hold at least one advanced degree.

For more information, please contact:

Katie Thorson

Recruiting Coordinator
Career Development Office
Grinnell College
1127 Park Street
Grinnell, Iowa 50112-1690

Phone: 641-269-4940

Fax: 641-269-4508

Web: www.grinnell.edu/offices/cdo

E-mail: career@grinnell.edu

A Division of Student Affairs

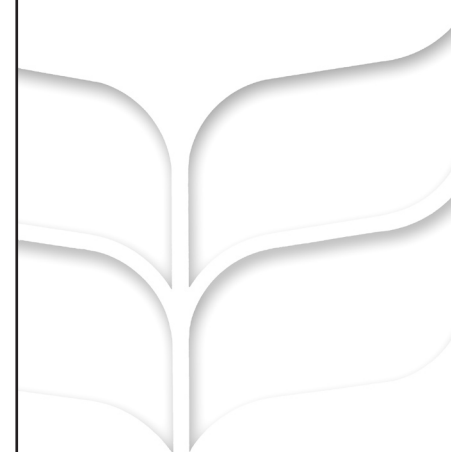
The Career Development Office is a member of the National Association of Colleges and Employers (NACE), an association for human resources and career services professionals. As a member, we endorse the "NACE Principles for Professional Conduct" and expect employers using our services to abide by these principles as well. To view the full document, go to: www.nacweb.org/principles/annotated.htm. Grinnell College is committed to maintaining a community free from all forms of unlawful discrimination because of race, national or ethnic origin, age, gender, sexual orientation, marital status, religion, creed, or disability, or any other characteristic protected by law.

GRINNELL COLLEGE



Recruiting Guide

For Employers



Career Development Office

Your Connection to Success