



# Career Development Office

## Statement of Responsibility

Students who sign up for on-campus interviews and register for events are expected to be present. If you miss one of the above, without notifying the CDO, you will be considered a “no-show”. You will be contacted via e-mail by the Career Development Office (CDO) and your access to that particular service will be suspended until you write a letter of explanation. Should you miss a scheduled interview, you will be expected to write a formal letter of explanation to the employer with a copy given to the CDO.

This policy is standard practice and your behavior of not showing for an interview reflects negatively on Grinnell College and the student body.

## Job Posting Disclaimer

Grinnell College Career Development Office posts job and internship information on PioneerLink. Such postings do not endorse or recommend the job or internship. Opportunities posted on PioneerLink may or may not be reviewed before posting. Users are urged to review the opportunities on a case by case basis and use caution and common sense before applying to any opportunity.

Employment and internship opportunities are the responsibility of the student and are not guaranteed or implied by the Career Development Office, the College or the employing organizations.

*You are encouraged to notify the Career Development Office if there is a change in your address or telephone number. Employers often contact our office if they are unable to reach you.*