

Minutes from the November 20, 2007 Meeting  
of the Budget Steering Committee

Present: Seth Allen, Jonathan Chenette, Nancy Combs, Richard Fyffe, Kathryn Jacobsen, John Kalkbrenner, Mickey Munley, Russell Osgood, Susan Schoen, Marci Sortor, Jim Swartz, Karen Voss, Emily Wax, and Eliza Willis. Special guest: Bill Francis, Director of Information Technology Services.

Marci Sortor called the meeting to order at 7:35 a.m. central time.

**Minutes**

The Committee approved the minutes of the meeting of November 1, 2007.

**FY 2009 Budget Update**

Karen Voss, Associate Treasurer, reported that the majority of the budget requests are in. Her office duplicated the requests and compiled the documents in notebooks for dissemination among the academic and non-academic subcommittees for their review and evaluation in the next several weeks. Russell Osgood stated that the five-year budget projection contemplates expenditures that will require a larger reliance on endowment support for the operating budget than that allowed by policies. The increased budget is necessitated by three major budget priorities: 1) the student loan cap; 2) salary increases; and 3) implementation of several strategic plan initiatives. Discussion ensued.

**Library-Information Technology Systems Presentation**

Richard Fyffe, College Librarian, and Bill Francis, Information Technology Director, made a presentation to the committee concerning the support envisioned by the library and the department of Information Technology Services to help implement the strategic plan focus of enhancing inquiry-based learning at the College. Their discussion included the components necessary to fortify this commitment, the College's recent investments which enhance the commitment, and additional investments in scholarly materials, infrastructure, spaces, and staffing.

The meeting was adjourned at 8:31 a.m.

Submitted by,

Susan M. Schoen

/s