Grinnell College
Pandemic Planning
The Campus Emergency Preparedness Plan has a Medical Branch. (See plan for details). The Nurse Coordinator of the Campus Student Health and Counseling Center-SHACS (Pandemic Plan Coordinator) is responsible for coordinating all operations in support of the medical branch. This includes coordination of our pandemic plan.
Campus Emergency Preparedness Plan Chart

- Operations Section
- Planning Section
- Logistics Section
- Finance Section
- Facilities Management

Emergency Operations Center

Medical Branch Pandemic Planning
Plan

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Introduction

• A pandemic occurs when three conditions have been met:
  • A new influenza virus subtype emerges
  • It infects humans, causing serious illness
  • It spreads easily and sustainably among humans.

• Influenza pandemics;
  • Can rapidly infect virtually everyone.
  • Are caused by a virus that spreads very rapidly by coughing or sneezing.
  • Infected people can shed a virus before symptoms appear which adds to the risk of spreading via asymptomatic students, faculty, staff and visitors to campus.

• The initial response should focus on
  • containing the virus at its source, if feasible, and preventing a pandemic.

• In the case that the virus has spread beyond the initial focus and has been introduced into Grinnell College,
  • the focus of containment activities will be campus health and individual measures that attempt to slow and limit viral transmission.
  • containment measures refer to measures that attempt to fully limit transmission as well as those that attempt to slow transmission.
Planning

• **With guidance from epidemiologic data, state, and local authorities,**
  - Grinnell College will implement measures in efforts to maximize the impact on disease transmission and minimize impact on individual freedom of movement.

• **College-based containment measures that can be taken**
  - closing school or restricting public gatherings
  - emphasizing what individuals can do to reduce their risk of infection
    • hygiene and cough etiquette will be used as effective disease control tools.

• **Containment strategies aimed at controlling and slowing the spread of the virus**
  - Measures that affect individual students, faculty and staff along with outside public visitors to campus
    • isolation of patients and monitoring their contacts
    • measures that affect office buildings, residence halls or the entire campus
      - cancellation of public gatherings; implementation of community-wide “snow” days.

• **The Grinnell College President may make and enforce regulations necessary to prevent the introduction, transmission, or spread of communicable diseases.**

**Note: States and localities have primary responsibility for public health matters within their borders, including isolation and quarantine, under the authority of Section 361 of the Public Health Service Act (42 USC 264).**
Avian, H5N1 "bird flu."—virulent viral disease affecting poultry & other birds in Asia

- Small number of cases of flu and some deaths in people in direct contact with infected birds
- Illness caused by airborne viruses spread by person - person by droplets from coughing or sneezing
- Period for infection for the virus & becoming ill usually 1 to 4 days
- Contagious period is 3 to 5 days from the onset of symptoms

**Avian Flu Symptoms:**
- Fever (up to 104 degrees) & sweating/chills
- Headache, muscle aches and/or stiffness
- Shortness of breath
- Vomiting and nausea (in children)
- Cold and flu are alike in many ways. stuffy nose, sore throat and sneezing are usually signs of a cold.

"Stomach flu" is really not flu, as there are no y symptoms. Nausea, vomiting & diarrhea with the fever, cough, aching & y symptoms-actually gastroenteritis, some call it "stomach flu." This form caused by other microorganisms & has no relationship to true influenza.

Influenza A, H1N1“swine flu” - y disease of pigs caused by type A influenza viruses that causes regular outbreaks in pigs

- Contagious and is spreading from human to human. It is not know how easily virus spreads between people
- Late March and early April 2009, cases of human infection with H1N1 viruses were first reported in Southern California and near San Antonio, Texas. Other U.S. states have reported cases of swine flu infection
- Spreads the same as seasonal flu mainly from person to person through coughing or sneezing of people with influenza or touching something with the flu virus and then touching mouth or nose
- Infected people may infect others beginning 1 day before symptoms develop and up to 7 or more days after becoming sick

**Influenza A (Swine)Flu Symptoms:**
- Similar symptoms of regular human flu
- Fever, cough, sore throat, body aches, headache, chills and fatigue
- Have reports diarrhea and vomiting associated with swine flu
- Severe illness (pneumonia and y failure) and deaths have been reported with swine flu infection in people
- Like seasonal flu, swine flu may cause a worsening of underlying chronic medical conditions
Planning Process

The Campus Emergency Response Committee is responsible for coordination of the planning process. The basic team is made up of representatives of:

- Student Health and Counseling Center (SHACS)
- Human Resources
- Office of Communication
- Facilities Management Staff
- Student Housing personnel
- Academic Staff
- Information Technology Services
- Security
- Food Services staff
- Student Representatives

**Executive Advisory Group:** The Campus Emergency Response Committee will make recommendations to the Executive Advisory Group which consist of VP John Kalkbrenner, VP Paula Smith & VP Houston Dougharty.

The Pandemic Plan Coordinator, which is the Student Health Center and Counseling Center, Nurse Coordinator, will work in coordination with Grinnell College Emergency Response Committee. The Coordinator shall:

- Attend periodic meetings of the Campus Emergency Response Team to revise and update the Pandemic Plan.
- Assist in ensuring that all members understand their role and responsibilities.
- Assist in distributing and updating copies of the Pandemic Plan to the Grinnell College community.

Members of the COMMITTEE have the following planning responsibilities:

- Attend Pandemic Planning meetings.
- Designate alternative Team members if needed.
- Assist in the development and revision of the Grinnell College Pandemic Plan.

The Primary goal of each Team member is to have the following planning responsibilities:

- Assist in developing specific, concise plans covering the responsibilities assigned to the function they serve.
Legal Preparedness Process

- Federal Law - Under the authority of Section 361 of the Public Health Service Act (42 USC 264), the HHS Secretary may make and enforce regulations necessary to prevent the introduction, transmission, or spread of communicable diseases from foreign countries into the United States or from one state or possession into another.
- Under authority delegated by the HHS Secretary, the CDC Director may isolate and quarantine persons who have been exposed to or are infected with certain specified communicable diseases and are arriving in the United States from a foreign country or traveling from one state or possession into another (42 CFR 71.32(a) & 42 CFR 70.6).
- The communicable diseases for which individuals may be subject to federal quarantine are specified in an Executive Order of the President, upon recommendation of the HHS Secretary in consultation with the Surgeon General. The most recent Executive Order is Executive Order 13295 of April 4, 2003, as amended by Executive Order 13375 of April 5, 2005.
- The April 5 amendment added influenza that is causing or has the potential to cause a pandemic to the list of federal quarantinable diseases (http://www.cdc.gov/ncidod/dq/index.htm). In addition, under section 311 of the PHS Act (42 USC 243), HHS may cooperate with and aid state and local authorities in the enforcement of their quarantine and other health regulations.
- New International Health Regulations (IHR) were recently adopted by the World Health Organization, which requires member states to report cases of human infection caused by a new subtype. When WHO has determined that a particular event constitutes a public health emergency, the IHR require WHO to make a “real-time” response to the emergency. Based on the details specific to the emergency, the Director General of WHO will recommend measures for implementation by the affected state as well as by other states. These time-limited recommendations are made available to states and, subsequently, made public. Depending on the evidence, recommended measures could be modified or ended.
- Grinnell College will comply with all city, state and federal regulations concerning quarantines, reporting of persons exposed to or infected with certain specified communicable diseases to include Influenza, which is now included in Amendment of Executive Order 13375 of April 5, 2005.
Concept of Operations

For planning purposes, the Campus Safety & Security Office has established three levels of response according to recommendations from the Centers for Disease Control and Prevention. Levels One (Yellow) and two (Orange) are representative of the inter-pandemic periods and are in close relation to each other.

INTERPANDEMIC LEVEL ONE (Yellow) - Planning

Planning for Prevention measures applied to individuals (e.g., isolation and quarantine) may have limited impact in preventing the transmission of pandemic influenza –

- due to the short incubation period of the illness,
- ability of persons with asymptomatic infection to transmit the virus,
- possibility that early symptoms among persons infected with a novel influenza strain may be non-specific
- delaying recognition and implementation of containment.

Actions that can be taken during the earliest stage of a pandemic when the first potential cases or disease clusters are detected are

- individual-level containment measures:
  - patient recognition
  - isolation and identification
  - Monitoring
  - quarantine of contacts.

Emphasizing what individuals can do to reduce their risk of infection by hand hygiene and cough etiquette are also effective disease control tools. This may be useful in slowing the spread of pandemic influenza and may be used without causing undue strain on limited public health and other healthcare resources.
Prevention Tips:

- Get a flu shot - reduces your chances of getting seasonal flu. It takes 2 weeks after the shot to develop adequate immunity.
  - The Grinnell College Health Center offers flu shots to all campus employees at the first part of October every year. (Info is in Campus memo) You may also be able to obtain a flu shot with your private doctor or at Grinnell Regional Home Health Clinic.
- Wash Your Hands helps in prevention all forms of the flu
  - Hand washing is effective in preventing the flu, cold and other infectious diseases. According to CDC - rubbing your hands together with soap and water is one of the most important ways to prevent infection. Disease-causing germs can enter your body when your unwashed hands touch your nose, eyes, mouth, and open wounds. If soap and water are not available, use an antibacterial hand cleaner. Choose alcohol hand rubs with 60 - 95% alcohol (usually listed as isopropyl, ethanol or propanol). Glycerol or other skin conditioning agents are helpful additives. Read the directions and use the hand rub appropriately. Never wipe the hand rub off; allow your hands to air dry. When used properly, these sanitizers reduce the transmission of disease-causing germs.
- Avoid touching your eyes, nose or mouth
- Cover your mouth with tissue when sneezing
- Stay away from others if you are sick; don't go to class or work
- Avoid close contact with people who are sick.

The Grinnell Regional Medical Home Health Department, Infectious Disease section should be notified of all suspected Avian, Influenza A (Swine)H1N1 and other Influenza Flu cases, and symptomatic exposure cases in order to facilitate follow-up and contact tracing of exposed students, staff, and faculty. The Grinnell Regional Medical Home Health Department and Grinnell College Health Center (GCHC) officials will communicate closely regarding suspected cases or symptomatic exposures. The Grinnell College Student Health and Counseling (SHACS) Center can provide Avian, Influenza A (Swine)H1N1 and other Influenza Flu-related health education to students, faculty, and staff.
Concept of Operations

General Public Health Preparedness

- Grinnell College’s overall emergency response capabilities through the revision of our Emergency Operations Plan
- Components of the Emergency Preparedness Program include:
  - The Director of Student Health Center is the designated Pandemic Plan Coordinator for Emergency Response
  - Emergency Planning Team Response—Providing direction & education
  - Active Participation in Local, State, and Regional Public Health Preparedness Planning

Pandemic Influenza Preparedness Planning Role – (listed on slide 2) developed in the following 11 areas based upon the exercise and a review of federal guidelines:

1. International Travel – Richard Bright, Karen Edwards, Doug Cutchins
2. Targeted Vaccine Distribution – Deb Shill
5. Healthcare Needs – Deb Shill
6. Student Housing Needs – Travis Greene & Rachel Bly
7. Communications – VP James Reich
8. Internal Coordination – Campus Emergency Response Committee
9. External & Internal Coordination – Campus Emergency Response Committee
10. Providing Service to the Broader Community – Stephen Briscoe
11. College Continuity Planning–Emergency Response Committee
12. Cleaning and sanitization – Mark Godar
   (Note: Please contact the Emergency Response Director if you have questions about your role).

The Emergency Response Committee will assign individuals or workgroups to meet these action items in the noted areas. Immediate action items that are items that need to be under consideration but are not actual policy at this time. These items have been identified to further improve our preparedness in each of these areas listed above (page 10 of plan).
Concept of Operations

Pandemic Planning Preparedness Work Plan Roles

Role 1. International Travel – Richard Bright, Karen Edwards, Doug Cutchins
  - Grinnell College will effectively develop and implement travel recommendations based on assessment of risks to travelers and/or CDC international travel guidelines.

Role 2. Targeted Vaccine Distribution – Deb Shill
  - Grinnell College will be prepared to participate in state and county-level response activities related to vaccine distribution to pre-determined priority groups.

  - Grinnell College will utilize the Campus Emergency Plan to establish a system to rapidly identify essential personnel, operations and services related to the College mission and role (human welfare, research, teaching, and outreach).

Role 4. Surveillance and Case Investigation – Deb Shill & Stephen Briscoe
  - Grinnell College will participate in state and local case surveillance and investigation activities, and coordinate with our clinical partners, to ensure that human cases on campus are identified quickly to reduce further transmission to the extent possible, and to ensure that those efforts are conducted in a manner that is most effective for a campus community.

Role 5. Healthcare Needs – Deb Shill, Nurse Coordinator
  - Grinnell College will utilize all available resources to meet the outpatient healthcare needs of students, staff, and faculty as appropriate during an influenza pandemic.

Role 6. Student Housing Needs – Travis Greene & Rachel Bly
  - In addition to healthcare needs, Grinnell College will meet other needs of students living on campus as appropriate during an influenza pandemic.

Role 7. Communications – Vice President James Reich
  - Grinnell College will ensure that all stakeholders have access to accurate and timely information regarding our efforts to respond to pandemic influenza.
Concept of Operations

Pandemic Planning Preparedness Work Plan Role (continued)

Role 8. Internal Coordination - Campus Emergency Response Committee
- Grinnell College pandemic influenza response efforts will be well coordinated internally as guided by the Emergency Operations Plan. Large-scale policy decisions will be made and implemented during the evolving and extended timeframe of a pandemic based upon a set of consistent and clearly articulated criteria developed through the Emergency Operations Center.

Role 9. External Coordination – Stephen Briscoe & Deb Shill
- Grinnell College’s pandemic influenza response efforts will be well coordinated externally with all relevant partners including state and local health departments, state and local emergency managers, Grinnell Regional Health System, and others.

Role 10. Providing Service to the Broader Community – Director of Security
- To the extent possible, Grinnell College will assist in local, state, and federal pandemic influenza response efforts as appropriate and needed.

Role 11. College Continuity Plan - Emergency Response Committee
- Grinnell College will continue to provide the highest quality of education. The Campus Emergency Response Management Team will make recommendations to the Executive Advisory Group for the continuing operations of the Campus during an emergency influenza pandemic.

Role 12: Cleaning and sanitization - To the extent possible Facilities Management will clean or have cleaned by a contracted agency those areas of the campus that need attention per the Campus Health Center.
Questions and answers

Additional Questions and Answers at the end of document
Interpandemic Level One (Yellow) - A: Confirmed cases of human-to-human transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Grinnell College Emergency Response Committee at the Emergency Director’s discretion is brought together and provided the latest information on Avian, Influenza A (Swine)H1N1 and other forms of dangerous influenza in the U.S.A.

- Pandemic Plan Coordinator is responsible for educating the Emergency Response Committee members when called upon to do so.

Emergency Response Committee Incident Director is responsible for coordinating the implementation of the following roles:

**Student Health and Counseling Center (SHACS) Role:**

- Increased disease surveillance according to CDC directive
  - Counseling and Health Center Clinic
- Order more Personal Protective Equipment (PPE)
- Confirm network for obtaining antiviral meds, vaccine
- Obtain appropriate instructions from Emergency Response Committee
- Set up different traffic flow in the Health Center. (SHACS)
- Obtain current information on Avian, Influenza A (Swine)H1N1 and other Influenza; work with College Communications to put out preventive information to the College Community about the Avian, Influenza A (Swine)H1N1 and other Influenza.
- Provide training material for College Personnel (Campus Safety and Security, residence life, housing, custodial services) on Avian, Influenza A (Swine)H1N1 and other Influenza. (SHACS)
- Pandemic Plan Coordinator will serve as a liaison between Grinnell Regional Public Health Center (GRMC) and the Emergency Response Incident Commander. (Nurse Coordinator)
- Shall contact the Poweshiek County Mental Health Center to alert them to any counseling assistance needed for student, faculty and staff.
Interpandemic Level One- A:
Confirmed cases of human-to-human transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Student Health and Counseling Center (SHACS) : (continued)
• Work with appropriate College personnel to prepare for possible isolation and quarantine
  – **Isolation** can be used for the person suspected or diagnosed with the disease. The person could be in isolation in the hospital or at their own home. A place to isolate a person here on campus would be needed if we had an on-campus resident who was unable to be immediately transported home. (*Empty Campus Rental*) -Rachel Bly
  – **Quarantine** can be used for healthy persons who have been exposed to the suspected or diagnosed case. The persons are kept in a place where they have no contact with others for the duration of the incubation period. If no symptoms develop in that time frame they are taken out of quarantine. If a person develops symptoms they are moved to isolation. (*Empty Campus Rental*) Rachel Bly

Notes: Campus Safety & Security has 24 cots, & air mattresses. FM will be contacted for additional bed information. Contact will need to be made with the Nurse Coordinator of SHACS on person(s) who can visit these people to deliver food, etc,
Interpandemic Level One- A:
Confirmed cases of human-to-human transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Emergency Response Committee Incident Director is responsible for coordinating the implementation of the following Role: (continued)

- **Campus Safety & Security:**
  - Personnel receive updated information on Avian, Influenza A (Swine)H1N1 and other Influenza Flu
  - Obtain and learn how to use appropriate Person Protective Equipment (PPE)
  - Prepare appropriate signage for isolation, quarantine.
  - Transportation plan - Campus Safety & Security will transport sick individuals with the proper protective gear with the approval of a certified doctor from the Grinnell Regional Health Center recommendations & the Nurse Coordinator (SHACS) approval.

- **Facilities Management:**
  - If needed prepare a list of agencies that can clean and sanitize areas
  - Consult the Pandemic Plan Coordinator on areas that may need cleaned.

- **Housing Personnel: (Travis Greene & Rachel Bly)**
  - Gather information on college owned rental and guest housing to house students if needed.

- **Risk Manager: (Jim Mulholland)**
  - Provide Financial Resources if needed during the pandemic.
  - Financially prepare for additional hazardous material cleanup.

- **College Communications: (Vice President James Reich)**
  - Work with Emergency Management team, Incident Director, Director of SHACS to draft internal and external bulletins and announcements for all target populations (students, faculty/staff, parents) Assist with the production of signs for isolation and quarantine if needed.
Interpandemic Level One- A:
Confirmed cases of human-to-human transmission of Avian,
Influenza A (Swine)H1N1 and other Influenza

Emergency Response Committee Incident Director is responsible for coordinating the implementation of the following Role: (continued)

- **Dean of Students Office/Residential Life: (Travis Greene)**
  - Coordinate with Communication Office to send out information to students.
  - Coordinate implementation of the isolation, quarantine with Rachel Bly

- **President’s Office: (President Kington)**
  - Based on recommendations from the Emergency Response Committee **be prepared to modify** athletic events, exchange programs, College-related travel to and from other countries, and class schedules.

- **Housing: (Rachel Bly)**
  - Work with the Incident Director on responses.
  - Planning For Quarantine & Isolation Housing in Houses.

- **Food Service: (Jeannette Moser)**
  - Dining Services will be notified by the Incident Director to make arrangements for food for the possibility for campus needs.
  - Stockpile additional food and water.
  - Ensure food delivery process is planned and delivery supplies are on hand.
Interpandemic Level TWO (Orange) – Pandemic Alert Period
Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

• **INTERPANDEMIC LEVEL TWO:**
  – **Pandemic Alert Period** with a less efficiently transmitted virus, these measures may have great effectiveness, slowing disease spread and allowing time for targeted use of medical interventions.
  – Implementing these measures early in a pandemic when disease is first introduced into the College and when the scope of the outbreak is focal and limited may slow geographical spread and increase time for vaccine production and implementation of other pandemic response activities.
  – If disease transmission is occurring in communities around the College, an individual quarantine is much less likely to have an impact and likely would not be feasible to implement.

• **Pandemic Influenza Preparedness Work Plan Role with Action Items:**
  – This area covers each of the 12 Roles.
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 1: International Travel – Richard Bright, Doug Cutchins, Karen Edwards

(Information also given out by the Office of Communications)

• Grinnell College will give out information based on an assessment of risks to travelers and/or CDC international travel guidelines.
  – Possible scenario and anticipated events:
    • Person-to-person spread of Avian, Influenza A (Swine)H1N1 and other Influenza is reported. Within weeks, localized outbreaks involving person-to-person spread are reported.
    • The World Health Organization (WHO) will issue a Phase 5 Pandemic Alert which generally signals that an influenza pandemic is imminent.

• The Centers for Disease Prevention and Control (CDC) will issue travel recommendations that will likely include the following:

  Inbound Travelers:
  • Inform incoming travelers from high risk areas about pandemic influenza, request that those travelers monitor their health for 10 days for fever and/or symptoms, and request those with symptoms to report that information to health authorities.
  • Public health evaluation of all travelers who report influenza-like symptoms during travel or during the 10-day monitoring period.
  • If the level of transmission in another country is high, the CDC will likely establish additional, more rigorous airport-based screening measures.
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 1: International Travel - continued

Outbound Travelers:

- Travel advisories will be issued based on the available information, which will include information on reducing risk of exposure.
- Travel restrictions may be imposed as needed by the college.
- It is possible that the Iowa Department of Health will issue an awareness alert/warning message to public health departments and other partners throughout the state.
- The Grinnell College Health Center at 269-3230 should receive the awareness alert/warning message though Grinnell Regional Home Health during normal business hours and at the Grinnell College Campus Safety and Security at 269-4600 during non-business hours.
- Campus Health Services will notify the Director of Campus Safety & Security then:
  - Gather the Emergency Response Committee who will make recommendations to the Executive Advisory Group to activate the Pandemic Plan.
- An Emergency Response Committee meeting will likely be called and additional notifications will be made to the following:
  - A situation may also arise in which Grinnell College officials have concerns about international travel in the absence of clear federal guidelines. Grinnell College international travel policies can be developed or modified as needed by the Campus Emergency Response Committee in coordination with Richard Bright, Doug Cutchins and Karen Edwards in regards to student travel. In regard to Faculty Travel the Dean’s Office shall be involved and in regard to staff travel Kristin Lovig and Jim Mulholland shall be involved.
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 1: International Travel - continued

Outbound Travelers:

- It is anticipated that the College will have an obligation and a responsibility implement its own or the CDC’s travel recommendations (notification, education, health monitoring) as they apply to the following groups of individuals:
  - Incoming students from affected areas
  - Faculty, staff, and students studying and working abroad at the time of the WHO declaration
- Students scheduled to travel to affected areas. Responsible departments:
  - International Programs (Richard Bright, Karen Edwards, Doug Cutchins)
  - Staff- Human Resources Office (Kristin Lovig) & Jim Mulholland (Treasurer’s Office)
- Grinnell College Heath Center (health screening and healthcare)

Issues to be Addressed:

- Notifying incoming international students: (Karen Edwards, Doug Cutchins, Richard Bright)
  - Incoming students are well documented by the Office of International Programs, International Student and Scholar Services. Their exact date and location of entry into the country, however, is not documented, and students may arrive up to 30 days prior to the start of classes.
  - Although email is the preferred method of communication, it is unclear how many students could be reached quickly and reliably through email.
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

**Role 1: International Travel - ACTION ITEMS (for consideration)**

.. Action Item (1): Give important health information in a timely and reliable fashion. This will be handled by earlier mentioned staff in this document.

...Action Item (2) International students can be covered by the College Health insurance program. Students should contact the Health Center for details. (Karen Cochran)
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 2: Targeted Vaccine Distribution

- Grinnell College will be prepared to participate in state and county level response activities related to vaccine distribution to pre-determined priority groups.

Possible Scenario and Anticipated Events:

- Vaccine against the novel strain will not become available until approximately 4 months after the pandemic arrives in the United States.
- When the vaccine becomes available, it will be distributed by CDC to state health departments in limited batches, with new batches arriving every 2 weeks.
- In Iowa, the limited vaccine supplies will be distributed through the local public health system and will be provided to individuals in pre-determined priority groups in accordance with the CDC guidelines (based upon health history for patients and position type for employees).
- It is anticipated that Grinnell Regional Health Center will request an accounting of the number of student’s served by the College and college employees. The College will be treated as its own entity.
- Although unknown at this time, it is anticipated that the College will be provided with vaccine based upon the number of priority individuals identified, and may be asked to distribute that vaccine as appropriate. (See recommendations below regarding mass dispensing sites.)
Interpandemic Level TWO – Pandemic Alert Period
Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 2: Targeted Vaccine Distribution

- Grinnell College will be prepared to participate in state and county level response activities related to vaccine distribution to pre-determined priority groups. This will be coordinated through the Campus Health and Counseling Center (SHACS)

Role 2: Targeted Vaccine Distribution ACTION ITEMS (for consideration):

.. **Action Item (3):** Monitor the status of pandemic planning efforts at the local, state, and federal level; alert responsible departments when the official local list of priority group definitions becomes available. This is done by the Campus Emergency Response Committee as needed.
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 3: Essential Personnel, Operations, and Services

- The Grinnell College Emergency Response Committee will identify essential personnel, operations, and services relative to the College’s mission and role (human welfare, research, teaching, and outreach). The offices included are: FM, Campus Safety & Security, Dining Services, Residential Life RLC’s & other staff as needed, SHACS Communications Office, Campus Emergency Response Committee, Executive Advisory Group

- These departments and offices are identified in the overall campus emergency response plan can be altered by the Emergency Response Committee.

- The Emergency Response Committee Director with the recommendations of the Emergency Response Committee can recommend that the campus (classes & operations) be closed or canceled for both short and long durations. The Director will forward these to the Emergency Policy Group for a final decision.
Interpandemic Level TWO – Pandemic Alert Period
Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 4: Surveillance and Case Investigation

- Grinnell College will participate in state and local case surveillance and investigation activities to ensure that human cases on campus are identified quickly to reduce further transmission to the extent possible, and to ensure that those efforts are conducted in a manner that is most effective for a campus community.

- **The Health Center:** Deb Shill
  - Notify Grinnell Regional Public Health Office.
    - The Pandemic Plan Coordinator will be the liaison with all outside Health Services and the Campus Emergency Response Director.
  - Notify Grinnell College Emergency Response Committee
  - Notify Housing & Dining of number of persons who may be required to be isolated or quarantined.
  - Monitor persons if quarantine.
  - Ongoing communications with campus community regarding signs/symptoms, protocol for referral of suspected cases.
  - Initiate poster, e-mail campaign on self-protection.
  - Preparation for prophylactic treatment of contacts.
  - Implementation of mental health assistance with the Poweshiek County Mental Health Center.
    - Assist Residence Life Staff and Housing in how to meet and address needs of persons in quarantine.
  - Essential personnel be issued Face masks
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 4: Surveillance and Case Investigation

- **Campus Safety & Security**: Stephen Briscoe
  - Receive updated information on Avian, Influenza A (Swine)H1N1 & other Influenza
  - Review use of Person Protective Equipment (PPE) and protection.
  - Place signage & enforce for isolation, quarantine in coordination with the Office of Communications.
  - Implement policy on transporting individuals - with the proper protective gear Campus Security will transport sick individuals on the approval of a certified doctor from the Grinnell Regional Health Center.
  - Essential personnel be issued Face masks

- **Facilities Management** (Mark Godar)
  - Work with the campus on need on possible portable equipment for ventilation
  - Request essential persons wear protection masks

- **Risk Management**: (Jim Mulholland)
  - Provide financial assistance if needed.

- **Communications**: (Jim Reich)
  - Work with the Emergency Response Committee, Pandemic Plan Coordinator to draft internal and external bulletins and announcements for all target populations (students, faculty/staff, parents)
  - Handle media coverage
  - Assist with information to families
  - Essential personnel be issued Face masks
  - Members do not have to be on campus to carry out responsibilities.
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 4: Surveillance and Case Investigation

**Dean of Students’ Office: (Travis Greene)**
- Coordinate communication to students with the office of Communication
- Coordinate implementation of the isolation, quarantine with Conference Operations.
- Work with food service, residence life staff, Campus Safety and Security.
- Handle parent calls, those wanting to come to campus.
- Request essential persons wear protection masks when directed by the Health Center.

**President’s Office: (President Kington)**
- Based on recommendations from the Campus Emergency Response Committee shall be prepared to cancel the following events:
  - Athletic and other College events
  - Exchange programs and college related travel to and from other countries.
  - Classes

**Food Service: (Jeannette Moser)**
- Dining Services will be notified to make arrangements to insure food for the campus.
- Stockpile additional food and water if needed.
- Ensure food delivery is planned and supplies are on hand.
- Request essential persons wear protection masks
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 5: Healthcare Needs

- Grinnell College will utilize all available resources to meet the outpatient healthcare needs of students, staff, and faculty as appropriate during an influenza pandemic.
  - Possible Scenario and Anticipated Events:
    - Public fears related to pandemic influenza may result in students returning home to their families independent of any determination by the College to cancel classes or close residence halls. In addition, staff may decide not to report to work.
    - In addition, as stated in their planning scenarios, the CDH may recommend the closing of schools and/or the cancellation of group gatherings.
    - It is anticipated that not all students may be able to return home rapidly, particularly ill, out-of-state, or international students.
    - Whether they are living on campus or not, students, and some faculty and staff rely on Health Center for provision of outpatient healthcare.
  - Planning for outpatient health care needs will focus on the following key areas:
    - Ensuring that the College has plans and strategies to effectively assist and refer ill or worried students, staff, and faculty as appropriate.
    - Ensuring that the College has the ability to handle moderate size care sites on campus including:
      - Development of specific operational plans for those sites. (Athletic Center Gym if Needed)
      - Identification and preparations of needed staff for those sites. (Briscoe & Shill)
      - Identification and stockpiling of needed supplies. (Briscoe & Shill)
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 5: Healthcare Needs ACTION ITEMS for consideration:

.. Action Item (6): (Student Health and Counseling Center)
Triage plans will be developed when needed for the following:
• .. Clinic-based triage at SHACS
• .. Moderate size triage at: New Athletic Center
• .. Patient referral guidelines

.. Action Item (7):
Continue the development of a Pandemic Planning Operation plan. Once completed, this plan will be modified, as needed, for mass triage, or mass outpatient care. This will be coordinated with Poweshiek County Public Health when needed.

.. Action Item (8):
Identify, purchase and store a supply of materials necessary for the successful implementation of this role including:
• .. Mass Dispensing Site “Go Kit” (SHACS)
• .. Personal protective equipment (surgical masks, N-95 masks, and gloves) (SHACS)
• .. Equipment to support emergency fit-testing capability (SHACS)
• .. Infection control supplies (liquid hand sanitizer) (FM)

.. Action Item (9): Monitoring of outpatient healthcare needs of persons possibly housed on campus under isolation and/or quarantine conditions.
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 6: Student Housing Needs

- Grinnell College will meet the needs of all students living on campus as appropriate during an influenza pandemic.
  - Possible Scenario and Anticipated Events:
    - Public fears related to pandemic influenza may result in students returning home to their families independent of any determination by the College to cancel classes or close residence halls. In addition, staff & faculty may decide not to report to work and they should check with their supervisors concerning their time off.
    - In addition, as stated in their planning scenarios, the CDH may recommend the closing or schools and/or the cancellation of group gatherings.
    - It is anticipated that not all students may be able to return home rapidly, particularly ill, out-of-state, or international students. Based upon current available housing data, Housing & Residential Life administrators estimate that _______ students, scattered across all residence halls, may need to continue living on campus for some period of time even if classes were cancelled or the residence halls were “closed”. These include international students, and out-of-state students with a drive time home of more than 8 hours.
Interpandemic Level TWO – Pandemic Alert Period
Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 6: Student Housing Needs
– Although multiple possible scenarios exist related to housing issues on campus, the College will be well positioned to rapidly respond to most anticipated situations if specific plans are in place for the following:
  • Monitoring daily census in each residence hall.
    Feedback from RLC, SA’s & SHACS
  • Monitoring overall student health in each residence hall.
    Feedback from RLC, SA’s & SHACS
  • Monitoring staff absenteeism in the food services and other essential housing support positions. (J. Moser)
  • Decision making thresholds for closing/consolidating residence halls (due to staff absenteeism and/or efficiency rather than disease transmission issues).
    (Emergency Response Group)
  • Implementation plans for closing/consolidating residence halls based upon the recommendation of the Campus Emergency Response Committee and/or state, local public health officials.
    (Travis Greene & Emergency Team Director)
  • Identifying housing options for isolation and quarantine. (Travis Greene, Rachel Bly, Emergency Response Committee Director)
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 7: Communications

• Grinnell College will ensure that stakeholders have access to accurate and timely information regarding our efforts to respond to pandemic influenza.
  – Possible Scenario and Anticipated Events:
    • It is anticipated that the state will activate a Joint Information Center (JIC) in conjunction with activation of the state EOC. (Response Team Director)
    • The Office of Communications & Events will handle outside & internal campus communications with the media.

Role 7: Communications ACTION ITEM for consideration:

.. Action Item (11):

Clarification and consensus is needed on the plan for providing web-based information to stakeholders during a public health crisis such as pandemic influenza. This means the Board of Trustees will need to be notified by the President of the College if the campus moves to level two in the plan.

Role 8: Internal Coordination

• The College’s pandemic influenza response efforts will be well coordinated internally as guided by the Emergency Operations Plan. Large scale policy decisions will be made and implemented during the evolving and extended duration of a pandemic based upon external information as it is received. These decisions will be passed on to the Executive Advisory Group for approval.
  – Example campus-wide policy questions for consideration:
    • The Emergency Response Committee will make recommendations concerning whether faculty be allowed to cancel classes based upon personal opinion and these recommendations will be forwarded to the Executive Advisory Group.
Interpandemic Level TWO – Pandemic Alert Period

Confirmed single case ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

Role 9: External Coordination
- The College’s pandemic influenza response efforts will strive to be well coordinated with state and local health departments, state and local emergency managers, Poweshiek County and Grinnell Regional Health Center and others.

Role 10: Providing Service to the Broader Community
- To the extent possible, Grinnell College will assist in local, state, and federal pandemic influenza response efforts as appropriate and needed.

Role 11: College Continuity Plan
- The Campus Emergency Preparedness Committee will make recommendations to the Executive Advisory Group on continuing operations during an alert period.

Role 12: Cleaning and sanitization
- To the extent possible Facilities Management will clean or have cleaned by a contracted agency those areas of the campus that need attention per the Campus Health Center.
Interpandemic Level THREE (Red)– Pandemic Period

Confirmed MULTIPLE cases ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

• **Pandemic Period** focuses on measures that may be beneficial and practical when there is a large number of cases and extensive viral transmission.

• In such a setting, individual-level measures may no longer be effective or feasible (e.g., if most contacts cannot be traced in time to prevent further exposures; if staffing constraints make contact tracing impractical).

• In this setting Grinnell College will consider measures that decrease social contact within groups or whole communities; self-shielding, cancellation of public events, snow days, quarantine of groups of exposed persons, widespread community quarantine.

• Effective use of community containment measures during a pandemic will require periodic assessment of the properties of the pandemic virus and the distribution and clinical presentation of the cases.

• Review travel, classes and other campus activities for cancelation
Interpandemic Level THREE – Pandemic Period

Confirmed MULTIPLE cases ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

- Confirmed multiple cases on Campus
  - Only essential personnel required to report to campus

- The Grinnell College Emergency Response Committee is brought together and provided latest information on Avian, Influenza A (Swine)H1N1 and other Influenza.
- Emergency Response Committee will make recommendations to Executive Advisory Group concerning classes continuing by Internet.
- Director of Health Center is responsible for educating the response team.
- Campus Emergency Response Committee Incident Director is responsible for coordinating the implementation of the following Role:
Interpandemic Level THREE – Pandemic Period

Confirmed MULTIPLE cases ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

- The Emergency Response Committee Incident Director is responsible for coordinating the implementation of the following Role:
- **SHACS**: (Deb Shill)
  - Notify Grinnell Regional Public Health Dept.
    - All direction on how to proceed will be received from Grinnell Regional Home Health Dept.
    - The Director of Health Center will serve as liaison between Grinnell Regional Home Health Dept and the Emergency Response Committee Incident Director
  - Notify Grinnell College Emergency Response Committee
  - Notify Housing & Dining on number of persons who may be required to be isolated or quarantined.
  - Prophylactic treatment of contacts.
  - Continue with use of Person Protective Equipment (PPE).
  - Request essential persons wear protection masks
  - Monitor persons in quarantine.
  - Care for persons in isolation.
  - Ongoing communications with campus community regarding signs/symptoms, protocol for referral of suspected cases.
  - Continuation of e-mail campaign on self-protection.
  - Implementation of mental health plan
Interpandemic Level THREE – Pandemic Period

Confirmed MULTIPLE cases ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

- **Campus Safety & Security:** (Stephen Briscoe)
  - Have personnel receive updated information on Avian, Influenza A (Swine)H1N1 and other Influenza
  - Request essential persons wear Face masks
  - Secure buildings and place signage for isolation, quarantine.
  - Enforce isolation, quarantine.
  - Implement policy on transporting individuals to the hospital.

- **Facilities Management:** (Mark Godar)
  - Will received instruction from Campus Emergency Response Committee
  - To the extent possible Facilities Management will clean or have cleaned by a contracted agency those areas of the campus that need attention per the Campus Health Center.

- **Housing:** (Rachel Bly & Travis Greene)
  - Will received instruction from Campus Emergency Response Committee
  - Aware of Quarantine & Isolations
  - Request essential persons wear protection masks

- **Risk Manager:** (Jim Mulholland)
  - Provide Financial Resources if needed.
  - Coordinate disposal of hazardous material cleanup with FM
Interpandemic Level THREE – Pandemic Period
Confirmed MULTIPLE cases ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

- **Communications** (James Reich)
  - Work with Emergency Response Committee, Incident Director, Director of Health Services to draft internal and external bulletins and announcements for all target populations (students, faculty/staff, parents)
  - Handle media coverage
  - Assist with information to families
  - Request essential persons wear protection masks.

- **Dean of Students Office**: (Travis Greene)
  - Coordinate with Communication to students and parents.
    - Work with housing, food service, residence life staff, and Public Safety.
    - Parent issues
  - Handle parent calls, those wanting to come to campus
  - Request essential persons wear protection masks

- **President’s Office**: (President Kington)
  - Based on recommendations from U.S. State Department, CDC, Grinnell Regional Home Health, modify or suspend events based on the recommendations from the Campus Emergency Response Committee:
    - Athletic and other College events
    - Classes
Interpandemic Level THREE – Pandemic Period

Confirmed MULTIPLE cases ON CAMPUS transmission of Avian, Influenza A (Swine)H1N1 and other Influenza

- **Housing**: (Travis Greene)
  - Request essential persons wear protection masks
  - Report any possible cases to the Health Center
  - Work with food service on the delivery of food

- **Food Service**: (Jeannette Moser)
  - Ensure emergency response menu is planned for various degrees of need
  - Stockpile additional food and water.
  - Ensure food delivery process is planned and delivery supplies are on hand
  - Request essential persons wear protection masks.

This plan will be reviewed and updated as needed.
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Q & A

• **Question:** When should campus community members seek screening?
  • **Answer:** In general when a person has a high temperature, cough and sore throat which is absent of any known cause other than influenza.

• **Question:** What factors may be related to illness with swine flu?
  • **Answer:** Travel to an area of the country where there are cases of confirmed swine influenza (travel must have been within 7-10 days of the onset of disease.) Close contact of a person who has a confirmed case of swine influenza while that person was ill. Recent history of contact with an animal with confirmed or suspected swine influenza.

• **Question:** Is there anything I can do to be proactive?
  • **Answer:** Be proactive by learning as much as you can about the Swine Influenza A (H1N1) and its prevention. Information at the CDC website is available.

  – Campus community members who suspect that they may have the flu should stay home and consult their doctor. Students should contact the Health Center.
  – Hand washing is very important and should be done frequently.
  – Avoid large gatherings if possible, limiting exposure.
  – Provide hand sanitizer in your office if you’re a supervisor and encourage others to use the sanitizer.
  – Contact SHACS for other advice on being proactive.
  – Members of the campus community should come up with their own family plan concerning this disease.
Q & A

• Question: What current steps is the college taking concerning this disease?
Answer: The College has an Campus Emergency Response Committee that meets to talk about and make recommendations concerning the Swine Flu. The committee will meet twice weekly through this heightened period to talk about the campuses response during this pandemic. The college has also put up hand sanitizer units in areas, place information on the webpage concerning preventative measures and developed a plan which is located at the Campus Safety & Security website. In addition members of the Emergency Response Committee have attended training programs concerning the virus and the Director of the Student Health Center has been in contact with colleges around the country, county, city and state officials. The college has also listed information on its website concerning the H`N1 virus and it has a link from the college parents list serve for 1st and 2nd year students. The Residential Life Coordinators (RLC’s) have posted information in the Residence Halls concerning the H1N1 virus and what to do. This ERC committee makes recommendations to the Executive Advisory Group which is made up of three Vice Presidents of the College.

• Question: Will classes be cancelled or events at the college be cancelled and at what point will this happen.
Answer: The Campus Emergency Response Committee will make recommendations to the Executive Advisory Group on this when they feel it is necessary. The President of the college has the overall authority to close the campus. The Director of Communications will be responsible for communicating the closure to the campus concerning the H1N1 virus. The committee is constantly monitoring the ongoing H1N1 incidents around the country at this time.
Q & A

• **Question:** Is there a housing Plan for students who become sick with the virus.
  
  **Answer:** Yes, the plan is to ask students who live close to go home until they are clear of the virus. If the students cannot go home the plan is to isolate them in their residence hall room until they are well.

  **Question:** Is there a housing plan for students who become sick with the virus?
  
  **Answer:** Yes, if students live close to the college they will be asked to go home, however, if this is not possible they will be isolated in their room and their roommate will be given the option to move to another location or stay in the room. Also, the college may decide at some point to house students in a separate apartment facility if there is a large need.

• **Question:** Is there a cleaning plan for areas that may become infected with the virus.
  
  **Answer:** We know that the virus is spread by droplets which can come from coughing or sneezing. It can also be spread by touching surfaces contaminated by droplets and then it can spread by touching the persons eyes, nose or mouth. The incubation period is 1-7 days and the illness lasts 4-5 days with 2-3 days of fever. It can take up to 7 days to shed the virus. Our Facilities Management will clean areas as normal with additional emphasis given to some areas. Most household cleaning chemicals will kill the H1N1 virus.
Q & A

• **Question:** How are students being handled that get sick when travelling abroad?
  • **Answer:** Most of the programs abroad have their own plans on how they will deal with H1N1. If students have questions concerning these plans they should contact their program coordinators.

• **Question:** Who should people report cases to involving the H1N1.
  • **Answer:** Students should make a report to the Student Health and Counseling Center (SHACS) Faculty/Staff should report this to their supervisor who should forward this information on to the Director of Human Resources and the Director of SHACS.

• **Question:** Who handles H1N1 Communications?
  • **Answer:** The Vice President of Communications will handle campus email communications, website posting and media request. Within the campus offices may elect to send email to their own employees. Cases of the virus may be reported to outside agencies by the Student Health and Counseling Center who will notify the Vice President of Communications of this.

• **Question:** Who will insure that the colleges regulatory and accounts payable/debt/procurement/other obligations are handled in case of the college closing are a severe outbreak?
  • **Answer:** This will be the responsibility of the colleges accounting department.
Q & A

• **Question:** Do we have a Pre-School Plan?
  **Answer:** The Director of the pre-school is working on a plan at this time.

• **Question:** Who should students, faculty and staff report incidents of H1N1 to?
  **Answer:** Students should make a report to the SHACS on campus. Faculty/Staff should report this to their supervisor who should forward this information on to the Director of Human Resources and the Nurse Coordinator of the Student Health and Counseling Center (SHACS).

• **Question:** Who handles H1N1 Communications?
  **Answer:** The Vice President of Communications has an internal plan concerning campus communications and will handle campus email communications, website posting and media request. Within the campus offices may elect to send email messages or memo’s to their own employees.

• **Question:** Who will insure that the colleges regulatory and accounts payable/debt/procurement/other obligations are handled in case of the college closing are a severe outbreak?
  **Answer:** This will be the responsibility of the colleges accounting department.
Q & A

- **Question:** How will sick leave be handled for employees that are sick or caring for family members?
  
  **Answer:** The Director of Human Resources is currently working on a plan to handle this. This will be communicated to the campus once the plan is fully approved.

- **Question:** Will employees be allowed to work from home?
  
  **Answer:** The Director of Human Resources will relay this information to the campus if this is needed. Please contact the Human Resources Office if you have questions concerning this.

- **Question:** Will employees be allowed to use Flex-Time?
  
  **Answer:** The Director of Human Resources will relay this information to the campus if this is needed. Please contact the Human Resources Office if you have questions concerning this.

- **Question:** Who is the campus medical contact with outside agencies?
  
  **Answer:** The Director of the Health Center (Karen Cochran) is the outside contact with medical agencies and the college’s doctors on staff.

- **Question:** When will the H1NI Virus Shots be available?
  
  **Answer:** The shots will be available in October and November of 2009.