Guided Learning pairs digital content provided by an approved third party online platform (edX, Coursera, or iversity) with instruction from a Grinnell College faculty member.

**SPACE IS LIMITED.** Only the first 30 forms received by the Office of the Registrar will be processed.

Return this completed form by **Friday, Sept. 18, 2015** to the Office of the Registrar, ground floor of the John Chrystal Center. Contact the Office of the Registrar at 641-269-3450 or registrar@grinnell.edu with questions.

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**Student Information (please print):**

Name (last, first, middle):______________________________________________________ Grinnell ID #:_________________

Grinnell Email: ________________________________________________________________ Phone:_______________________

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Please register me for:

- GLC-195: General and Interdisciplinary Guided Learning  
  - (select one):
    - 2 Credits
    - 4 Credits

**Online Course Information:**

<table>
<thead>
<tr>
<th>Online Platform</th>
<th>Institution Offering Course (e.g. HarvardX, Universität Hamburg, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>edX</td>
<td></td>
</tr>
<tr>
<td>iversity</td>
<td></td>
</tr>
<tr>
<td>Coursera</td>
<td></td>
</tr>
</tbody>
</table>

Class Start Date: ____________________________  
Course Length (weeks): ____________________________  
Estimated Effort (hours/week): ____________________________

Please attach the following:

- Course Description
- Proof of Enrollment
- Receipt for Verified Certificate

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**Faculty Information:**

Please print the name of the Grinnell College instructor that will serve as Faculty Director for your Guided Learning course:

_________________________________________________________________________________________________________________

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**Approvals:**

*I have read, understand, and agree to the expectations and course requirements detailed in the attached Guided Learning Instructions:*

Faculty Director Signature:__________________________________________________________ Date:__________________________

Student Signature:_________________________________________________________________ Date:__________________________

Academic Advisor Signature:________________________________________________________ Date:__________________________
FALL 2015 – GUIDED LEARNING INSTRUCTIONS

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Requirements and Guidelines:

- Enrollment in Guided Learning courses is limited to 3rd & 4th-year students with cum grade point averages over 3.0.
  - Students may not be registered for a MAP and Guided Learning in the same term.
- Guided Learning courses are graded S/D/F only and not computed into the GPA.
- All Guided Learning courses are 2- or 4-credit. No tuition is charged during the Summer Term.
- Students may earn a maximum of 4 credits a term through Guided Learning and a lifetime maximum of 8 credits.
- Guided Learning courses do not fulfill major requirements nor may they substitute for regularly offered Grinnell College courses.
- The drop and withdraw deadlines for Guided Learning courses are based on the Start Date of the course:
  - Drop Deadline = 10 business days from the course Start Date. No grade is recorded on your transcript.
  - Withdrawal Deadline = 25 business days from the course Start Date. A grade of “W” for the course is recorded on your transcript. A student who withdraws from a Guided Learning course after the Withdrawal Deadline will receive the grade assigned by the instructor. Guided Learning courses are subject to the Emergency Course Withdrawal policy detailed in the Student Handbook.
- Incompletes are not granted for Guided Learning courses.

Registration Process:

1. Browse the edX, Coursera, and ivylisty course offerings.
2. Find an online course that begins on or after August 27, 2015 and ends on or before December 18, 2015.
3. Bring the course to a Grinnell College instructor and request that they serve as the Faculty Director for your Guided Learning course.
4. Enroll in the course using the verified certificate option. Grinnell College will reimburse the cost of the verified certificate up to $300. Please attach your receipt to this form when you submit it to the Office of the Registrar.
5. Complete the Guided Learning Registration Form.
   a. Approvals are required from the Faculty Director and your Academic Adviser.
6. Submit the completed and approved registration form to the Office of the Registrar by Sept. 18, 2015.

Course Instructions:

- The Faculty Director will audit the online course as a means to assess its content and value.
- The Faculty Director will meet at least biweekly with the student (via telephone, Skype, Google Hangout, etc.) to discuss the course and the student’s progress in it.
- The Faculty Director will assign additional requirements to the course, and in all cases will require that the student complete at least one significant additional exercise (a paper, work of art, examination, etc.) to assess the student’s learning through the course. Completion of the exercise(s) defined by the faculty member and knowledge displayed through regular meetings, not completion of the online course, will be the essential basis for the granting of credit.
- An Assessment Form (or instructions for assessment) will be distributed to the Student and Faculty Director following completion of the course.