

Grinnell College Budget Steering Committee
Budget Planning Schedule for 2009/10

Goals

- ❖ Develop the budget for the up-coming year in light of budgetary constraints and institutional priorities
- ❖ Help identify and reconsider institutional priorities as circumstances change, review proposals for new or expanded expenditures
- ❖ Periodically review the current year budget

Members

Academic Affairs:

Paula Smith, Leslie Gregg-Jolly, Kathleen Skerrett

Admissions:

Seth Allen

College Services:

John Kalkbrenner

Development, Alumni Relations, Communications:

Mickey Munley

Faculty:

Mark Schneider (Chair of the Faculty), Steve Andrews (Executive Council)

Institutional Planning:

Marci Sortor

President:

Russell Osgood

Diversity and Achievement:

Elena Bernal

Student Services:

Houston Dougharty

Students/SGA:

Cyrus Witthaus '10 (Treasurer), Gabe Schechter '11 (Vice Treasurer)

Treasurer:

Jim Mulholland, Karen Voss; (Nancy Combs)

Rotating chair:

Mark Godar, Director of Facilities Management

Rough Schedule

August 27	Session with new committee members to review the budget and the planning process
September 4	Opening meeting of the Budget Steering Committee Report on FY 2009, anticipated issues for FY 2010 Preliminary discussion of FY 2011 planning Information goes out to departments for FY 2011 budget requests
September 30	Department budget requests due Karen and Marci meet with directors of major budget areas to identify areas that will need special attention
Early October	Report on meeting of the Budget Committee of the Trustees Report on early projections of FY 2011 revenues and expenditures
Oct.-early Dec.	Academic and non-academic subcommittees meet to review budget requests; full committee meets to review progress and make further recommendations for balancing the budget
Mid December	First pass at the FY 2011 budget Five-year projection Check in with Trustee Budget Committee
Mid January	Finalize FY 2011 budget <i>if economic circumstances are sufficiently stable . . .</i>
<i>Early February</i>	<i>Present budget proposal and five-year projection for Board approval (otherwise, this will occur at the April meeting of the Board)</i>
<i>Mid-late Feb.</i>	<i>Report on Board of Trustees meeting FY 2010 variance</i>
Early Mar.	Admission and Financial aid presentation (repeat of the presentation to the February meeting of the Budget Committee of the Board of Trustees)
Mid Mar.	Identify potential areas for consideration for next year's budget
Late spring	FY 2010 variance Five-year projection