

Minutes from the December 17, 2009 Meeting
of the Budget Steering Committee

Present: Seth Allen, Steve Andrews, Elena Bernal, Nancy Combs, Houston Dougharty, Leslie Gregg-Jolly, John Kalkbrenner, Jim Mulholland, Mickey Munley, Mark Schneider, Paula Smith, Marci Sortor, Karen Voss

Marci Sortor called the meeting to order at 8:05 p.m. central time in the Nollen House first floor conference room. She explained that she, Russell, and Karen would intercalate their report on the December 10, 2009 meeting with the Budget and Investment Committees in San Francisco with the other business of the Budget Steering Committee.

FY 2010 Budget Outlook

The College continues to expect a surplus for FY 2010. Enrollment continues slightly over budget, and housing and board revenues approximate budget. The discount rate is somewhat improved from the original projection, although we can anticipate it rising again in the next few years, because first and second year classes are needier than the third and fourth year classes). Unrestricted giving is on target to date. Expenditures are below budget, due to slow filling of vacant staff and faculty positions, lower than anticipated energy costs and use (thanks to a mild summer and fall), and low variable rates on the Series 2008 bonds. Departments are spending within budget parameters. The BM&E fund is anticipated to be somewhat stressed as the College continues with its large technology projects.

FY 2011 Budget Planning

At this stage in the planning process, the budget still shows a deficit, but much is still in play at this point. Further work should close the deficit over the next month. Budget assumptions informing the FY 2011 budget planning include:

- Enrollment of 1515 (to even out two large class years, with the aim to bring enrollment back to 1500 in the next couple of years)
- 2.8% comprehensive fee increase- based on a 2.5% increase in tuition and fees, plus a \$10 per student increase in health fees, plus incorporation of phone charges in with other charges
- 10% decrease in unrestricted gift revenues
- 5% decrease in endowment contribution
- 2.5% increase in wages and salaries
- 6.5% increase in scholarships (and a discount rate of 59.5
- 2% debt service for the Series 2008 bonds; 2.1% fixed service for Series 2001
- A reduction in the BM&E fund from \$750,000 in FY '10 to \$600,000
- Return of the contingency to \$500,000

Approval of Minutes and Other Business

The Committee unanimously approved the minutes of October 15, 2009.

The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Marci Sortor