

Activity Proposal

Proposer Information	
Date	
Contact Name, Title	
Phone Number	
E-Mail	
Proposal Information	
Summary: Please describe your proposed activity or use of space:	
Benefits	
1. What are the benefits of providing this activity?	
2. How is the activity meaningful for our community's social, emotional, spiritual, or physical well-being?	
Risk Factors	
1. Crowds: Please describe your plan for ensuring crowds are smaller than 10.	
2. Outdoor: Does your plan consider how to maximize outdoor (vs. indoor) activity? Describe.	
3. Contact/Distance: Please describe your plans for ensuring physical distancing.	
4. Face Coverings: Please describe your plan for providing and ensuring usage of masks and/or shields.	

<p>5. Duration: Please describe your plan for limiting the amount of time participants spend with each other. How long would a typical session last?</p>	
<p>6. Exhalation. Is this an activity that involves forceful exhalation? Describe.</p>	
<p>7. Shared Surfaces. Does the activity involve touching of shared surfaces? If so, what is your plan for minimizing or sanitizing?</p>	
<p>8. Likelihood of Compliance. How likely are participants to comply with health expectations? How can this be monitored or reinforced?</p>	
<p>9. Tracking. If the college needed to trace contacts, would there be a way to track the contacts of participants? Describe.</p>	
<p>10. Screening. Would participants be screened before participating (sore throat, cough, shortness of breath, fever)? Describe.</p>	
Other	
<p>11. Is there anything else you'd like to share with the reviewers?</p>	

To Submit: Please submit proposal to Donnette Ellis (Community Relations & Grant Coordinator). Proposals are reviewed by Keith Archer (VP Finance), Monica Chavez-Silva (AVP Community Enhancement), Heather Cox (Assoc. Director Emergency Management), Lee Sharpe (Science Division Chair, Executive Council), Todd Shill (Custodial Supervisor, FM), Angela Voos (Chief of Staff, VP Strategic Planning), and Kaitlin Wilcox (Asst. Director Analytic Support and Institutional Research).