PROTOCOL FOR STAFF REGARDING SYMPTOMATIC AND ASYMPTOMATIC EXPOSURE TO COVID-19

What to do if:

<table>
<thead>
<tr>
<th>1. You Tested Positive for COVID-19</th>
<th>2. You have been exposed* to a person who has tested positive for COVID-19</th>
<th>3. You have a household member who has tested positive for COVID-19</th>
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</table>
| • Please stay home and do not come to campus. | **If you are vaccinated:**  
  • Continue normal routines including in-person work and monitor symptoms daily.  
  • Test** between days 3 and 5.  
  • If you test positive, see directions in column #1.  
  • **If you develop symptoms**, we recommend that you contact your healthcare provider for additional guidance and testing. | Wear a mask as much as possible in the home and at all times when indoors at work.  
 **If you are vaccinated:**  
  • Continue normal routines including attending in-person work (masked) and monitor symptoms daily.  
  • Test** yourself on days 2, 4, 6, and 8 from day of exposure.  
  • If you test positive, see directions in column #1.  
  • If you develop symptoms, we recommend that you contact your healthcare provider for additional guidance and testing. |
| • Contact your supervisor and HR to notify of your need to be absent.  
 • We recommend that you contact a healthcare provider.  
 • Isolate yourself and wear a mask at home and in the community.  
 • Work remotely if your position allows. The College has provided up to 80 hours of Covid care time for staff members.  
 • Record time on your timesheet as SIOW if not working and SIWK if working.  
 • **Return after at least 10 days and 24 hours fever-free.** | **If you are vaccinated:**  
  • Isolate for 10 days and monitor symptoms daily.  
  • Contact HR and your supervisor to notify of your need to be absent.  
  • Work remotely if your position allows. The College has provided up to 80 hours of Covid care time for staff members.  
  • **If you develop symptoms**, we recommend that you contact your healthcare provider for additional guidance and testing. |  
 **If you are not vaccinated:**  
  • Quarantine for 10 days and monitor symptoms daily.  
  • Contact HR and your supervisor to notify of your need to be absent.  
  • If you develop symptoms, we recommend that you contact your healthcare provider for testing.  
  • If you test positive, see directions in column #1.  
  • Work remotely if your position allows. The College has provided up to 80 hours of Covid care time for staff members. |

**Exposure is when you have had close contact with a confirmed positive (within 6 feet for 15 minutes or more cumulative in a 24-hour period without a mask).**

**The College is working on developing a supply of (at) home tests to provide employees. Call HR at 641-269-4818 to arrange pick up.**

Contact Human Resources: 641-269-4818 or hr@grinnell.edu