

# Grinnell Education Partnership

## 2022 Summer Learning AmeriCorps VISTA Service Application

Self-motivated, socially minded individuals who have a passion for youth and education in rural America are invited to apply for a 2022 Summer Learning AmeriCorps VISTA position. Summer Programs Members will be placed at Grinnell service sites to implement literacy-based programming. With the support of program leadership, successful applicants will engage youngsters in activities that help build literacy skills through one-on-one and group-based projects.



Please review the attached program & position descriptions (page 9-19) and complete the application to describe your interest and qualifications for serving as a Summer Learning AmeriCorps VISTA Member. Responses do not need to be submitted on the application form itself, but answers must be typed and may not exceed 100 words for any question.

Applicants may apply to serve in all available programs. Program placement requests are not guaranteed, and members will be placed at the discretion of the host site and program based on overall program needs.

### Eligibility, Obligations and Member Selection

To comply with AmeriCorps guidelines and partnership goals, all applicants must meet the basic eligibility requirements and be able to fulfill the service obligations as listed on page 2. Preference will be given to applicants who meet additional qualifications also listed on page 2.

### Member Benefits

See the full list of member benefits here:

<https://sites.google.com/compact.org/ameriCorpsvistaportal/home/summer-vista/sv-member-management/sv-member-benefits?authuser=0>.

### To Submit Your Application

Submit completed applications to:

[info@grinnelleducationpartnership.org](mailto:info@grinnelleducationpartnership.org)

Grinnell Education Partnership  
1510 Penrose, Grinnell IA, 50112  
(641) 236-5518

### Application Timing

Applications will be accepted on a rolling basis until all positions have been filled.

### For More Information

For more information contact:

Liz Hansen: [hansenel@grinnell.edu](mailto:hansenel@grinnell.edu)

641-269-3262

Visit our website:

[www.grinnelleducationpartnership.org](http://www.grinnelleducationpartnership.org)

### About AmeriCorps

AmeriCorps is a federal agency whose mission is to improve lives, strengthen communities, and foster civic engagement through service and volunteering.

AmeriCorps is made up of three main programs: AmeriCorps State and National, AmeriCorps VISTA, and AmeriCorps NCCC (National Civilian Community Corps).

Every year, AmeriCorps enrolls 270,000 members in intensive service annually to serve through nonprofit, faith-based, and community organizations making a difference in communities across America. In Iowa, more than 6200 Americans of all ages and backgrounds united to meet local needs, strengthen communities, and expand opportunity through national service in Iowa. AmeriCorps invested more than \$23.4 million in federal funding to support cost-effective community solutions, working hand in hand with local partners to empower individuals to help communities tackle their toughest challenges.

For more information, visit [americorps.gov](http://americorps.gov)

## Member Service Application *(page 2)*

### Member Service Application

#### 1. PERSONAL INFORMATION

Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

#### 2. BASIC ELIGIBILITY

To comply with AmeriCorps guidelines and partnership goals, all applicants must meet the following basic eligibility requirements. **By checking the boxes below**, please certify that you meet the basic eligibility requirements:

- Be at least 18 years of age at the time of official enrollment, May 11, 2022.
- Have a high school diploma or its equivalent (or be in the process of obtaining one). College coursework, college degree, or equivalent work experience preferred.
- Be a U.S. Citizen, national, or lawful permanent resident alien of the United States.
- AmeriCorps VISTA requires a review of the National Sex Offender Public Registry, maintained by the Department of Justice, before an AmeriCorps applicant can be approved for service. Any applicant's records found on this registry will result in deselection.
- The AmeriCorps VISTA program will also conduct a comprehensive criminal history check on all candidates. You may be provisionally sworn in as a member or leader until the adjudication process and research is completed. You must submit required information to AmeriCorps VISTA HQ and comply fully with this process or risk termination from service.
- Successful completion and clearance of required background checks including: 1) a nationwide National Sex Offender check; 2) a Statewide Criminal History check (including a state of residence check, if applicable)

#### 3. MEMBER OBLIGATIONS

To comply with member service requirements, all applicants must agree to the following member obligations. **By checking the boxes below**, please certify that you will fulfill the member obligations as follows:

- Serve 9-week term approximately 35-40 hours per week tentatively scheduled to begin on Wednesday, June 1, 2022 through Friday, July 29, 2022. Anticipated service hours are listed by host site on page 9. Occasional nights, weekends, and possibly holidays as required for host site needs.
- Create an account in MyAmeriCorps and complete the official AmeriCorps application.
- Complete necessary enrollment paperwork prior to starting in the program
- Attend an in-person orientation
- Attend day-long trainings
- Start service term: Wednesday, June 1, 2022
- Attend Virtual Member Orientation (VMO) and take oath of service on June 1<sup>st</sup>
- Complete necessary exit paperwork prior to exiting the program
- Complete duties and tasks outlined in position description

## Member Service Application *(page 3)*

### 4. PROGRAM SELECTION

Which service program(s) are you applying for? If applying for more than one, please rank your choices in order of preference from 1 to 3 (program and position descriptions are listed beginning on page 8.) Alternatively, you may also choose to be placed at the discretion of the program (at the site where you are most needed).

<b>Program:</b>	<b>Host Site:</b>	<b>Select Position of Interest</b> (May select more than one, if so, please rank your choice (from 1 to 3 – with 1 being your preferred program))
1. Drake Community Library Summer Learning Program/Grinnell College Museum of Art Summer Program	Drake Community Library/Grinnell College Museum of Art	
2. Grinnell Area Summer Camp	Grinnell Community Early Learning Center	
3. LINK Summer Day-Camp Program/Grinnell Newburg School District: Summer Learning Is Fun for Kids (SLICK)	LINK/Grinnell Newburg School District	
I am willing to serve where I am most needed		

## Member Service Application *(page 4)*

### SHORT ANSWER QUESTIONS

Please answer each of the questions in the space below. You do not need to answer these questions on this form, but if submitting your answers separately, please type your responses and do not exceed 100 words for each question.

#### 5. INTEREST AND EXPERIENCE

A. GENERAL INTEREST. Please explain why you want to serve as an AmeriCorps Service Member.

B. EXPERIENCE. What evidence is there in your background that indicates that you have the experience to perform the service requirements outlined? Make sure to consider your paid and non-paid experience when describing your relevant background.

C. EDUCATIONAL ISSUES. This service opportunity is focused on summer learning with kids in grade K-6. Please describe any particular interest or experience in working with youth and/or leading youth-based activities, if any.

## Member Service Application *(page 5)*

- D. COMMITMENT. What evidence is there in your background that indicates your ability to fulfill the required service term (approximately 35-40 hours per week for 9 weeks) and serve throughout the entire duration of the service term in this capacity?
- E. COLLABORATION. Describe one example of a time you have successfully collaborated with others to complete a project.
- F. PLANNING ACTIVITIES. Describe any experience you have with developing enrichment activities or developing a lesson plan.

## Member Service Application *(page 6)*

### 6.PROGRAM SELECTION

A. REASON FOR FIRST CHOICE. If you ranked your choices in Q3, please explain why you selected your top-ranked program in question #4. If you selected “where most needed” in Q3, skip to Q7.

B. ALTERNATIVE(S). If you selected alternative choices, please explain why these would be viable alternatives for you. If you did not select an alternative, please explain why there is not a viable alternative for you among the programs listed.

## Member Service Application *(page 7)*

### 7. RESUME AND REFERENCES

A. RESUME. Please include a current resume with your application (not to exceed one page).

Resume Attached

B. REFERENCES. Please list **3 references** (non-family members) that we may contact who can attest to your work ethic and performance.

#### Reference #1

- Name: \_\_\_\_\_
- Company/Organization: \_\_\_\_\_
- Relationship to You: \_\_\_\_\_
- Phone: \_\_\_\_\_
- E-Mail: \_\_\_\_\_

#### Reference #2

- Name: \_\_\_\_\_
- Company/Organization: \_\_\_\_\_
- Relationship to You: \_\_\_\_\_
- Phone: \_\_\_\_\_
- E-Mail: \_\_\_\_\_

#### Reference #3

- Name: \_\_\_\_\_
- Company/Organization: \_\_\_\_\_
- Relationship to You: \_\_\_\_\_
- Phone: \_\_\_\_\_
- E-Mail: \_\_\_\_\_

## Member Service Application *(page 8)*

### 8. ADDITIONAL INFORMATION

Please share anything else you would like us to know, explaining why you should be selected for the specific service program for which you are applying.

With my signature or typed name, I certify that I meet the basic eligibility requirements and that the facts put forth in this application are true to the best of my knowledge. I also acknowledge my understanding that federal and state background checks are required to serve as an AmeriCorps member in the Grinnell AmeriCorps Partnership. I further authorize Grinnell College and the Grinnell AmeriCorps Partnership to share my application with community representatives for the purpose of assessing my qualifications for placement with the program and host site.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

APPLICATION CHECK LIST. Please ensure you have included the following elements in your application:

- Completed Application Form
- One-Page Resume



## Member Service Application (page 9)

### Grinnell 2022 AmeriCorps Summer Programs Snapshot

AmeriCorps summer positions and sites are outlined below. See pages 10 -19 to view the full position descriptions.

\*Please note all positions include a minimum living allowance of **\$2,589** and a choice between an education award of **\$1,311.11** or a post service stipend of **\$345.80**. [Summer AmeriCorps VISTA Member Benefits](#)

	Drake Community Library/ <a href="#">Grinnell College Museum of Art</a>	Grinnell Area Summer Camp	LINK/GNSD: SLICK (Summer Learning is Cool for Kids)
Location	Drake Community Library: 930 Park Street, Grinnell, IA 50112 Grinnell College Museum of Art: 1108 Park Street, Grinnell, IA 50112	Grinnell Community Early Learning Center 1436 Penrose Street, Grinnell, IA 50112	Davis Elementary School: 818 Hamilton Ave, Grinnell, IA 50112
Service Type	Hybrid (Virtual and In-Person)	In-Person	In-Person
Schedule	M-F 8:30 a.m. to 4 p.m. Thursdays 8:30 to 6:15 p.m. (30 min. lunch break)	M-F 8 a.m. to 4 p.m. (30 min. lunch break)	M-F 7:30 a.m. to 3:30 p.m. (30 min. lunch break)
Supervisor	Karen Neal and Tilly Woodward	Val Steinbach & Kathleen Whisenand	Ashley Risting, Brian Conway, & Lisa York
Position Overview	Free summer learning program targeted to the youth of our community. Our mission prioritizes engaging children with books and reading. This includes outreach within the community offering free literacy activities to sites throughout Grinnell for children and their families.  Free summer programs to children throughout the community focusing on looking at, thinking, talking, and writing about, and making art with an emphasis on student centered learning and creative development and expression.	Our goal is to deliver a quality summer program that features engaging and enriching activities. We strive to create a fun atmosphere that is filled with opportunities for social, cultural, and intellectual exploration that are not “academic” or “school-like.”	Free summer enrichment program for Grinnell-Newburg students who have completed kindergarten through fourth grade. LINK is an overarching organization that seeks to find solutions to children’s needs around social determinants of health. Help reduce summer learning loss by infusing literacy into the LINK programs. Children who participate in LINK’s summer program participate in daily literacy activities, as well as physical activities, art, music, gardening, environmental studies, and other enrichments.
Activities	-Setting up, cleaning up, (co)leading and managing small and large group activities. -Activities may include jumping rope or hopscotch, working on literacy skills, playing games, and reading lots of books! -Also will include planning and facilitating activities such as 4 <sup>th</sup> of July Parade and other library events. -Art in the Park rotates through area parks, putting arts & literacy activities in neighborhoods throughout town. -Arts activities for special events including Summer-fest, Drake Library Summer Reading Kick-off, and Poweshiek County Fair. -Weekly classes for community partners	-Swimming -Field trips -Art -Library Activities/Programs -Fitness classes -Games -Meals -Free choice activities	-Facilitating one-on-one, small group, and large group literacy activities -Creating or co-creating activities in multiple content areas, but with the intent of building disciplinary literacy skills -Guidance of students in successful social interactions in other activities in the SLICK day. These include, but not limited to: <ul style="list-style-type: none"> <li>• Meals</li> <li>• Snacks</li> <li>• Outside activities</li> <li>• Guest organizations</li> <li>• Field trips</li> </ul> -Theme-based activities offer opportunities for the children to: -Participate in creative and engaging projects -Participate in social activities -Relax in a well-supervised environment -Meet new people, children, and staff -Improve literacy -Explore the world around them. -Other activities include swimming, gardening, crafts, picnics, games, movies, and field trips.

## Member Service Application *(page 10)*

### Drake Community Library

#### A. SERVICE SITE

Position Title	Grinnell Summer Learning AmeriCorps VISTA Member
Service Site	Drake Community Library/Grinnell College Museum of Art
Service Site Address	930 Park Street, Grinnell, IA 50112
Supervisor Name	Karen Neal
Supervisor Contact	641-236-2661 or kneal@grinnelliowa.gov

#### B. BACKGROUND CHECKS: This position will have recurring access to vulnerable populations and requires the following background checks.

- a) National Sex Offender Registry check using the National Sex Office Public Website (NSOPW)
- b) Iowa Department of Criminal Investigation (DCI) Criminal Background Check
- c) State of residence check (if other than Iowa)

#### C. POSITION PURPOSE

The Summer Learning AmeriCorps VISTA Members will serve directly with students in Grinnell-Area local summer youth programs as part of the Grinnell Education Partnership network. Members will help participating organizations create and deliver additional literacy enrichment opportunities in accordance with local education priorities. Members will implement literacy-based enrichment activities under the direction of host-site supervisors.

#### D. TYPICAL SERVICE CONDITIONS

Indoor and outdoor at community-based non-profit and other community outreach locations such as parks, libraries, etc.

#### E. AMERICORPS TASKS & ACTIVITIES

The Summer Learning AmeriCorps VISTA Members will:

##### 1. Receive Training

Receive orientation and site-specific training from AmeriCorps Program Staff, Community Leaders, and Host Site Supervisor(s) to prepare for responsibilities:

##### **Required AmeriCorps Basics**

- a) About Campus Compact
- b) About the Grinnell Education Partnership
- c) Summer Learning AmeriCorps Basics
  - c.1) About the local Summer Learning Programs
  - c.2) Day-to-Day Responsibilities
- d) Serving With Children Safely and Effectively
  - d.1) Protection of Minors
  - d.2) Code of Conduct
  - d.3) Behavior Management Strategies
  - d.4) Instructional Strategies (education activities, enrichment activities, lesson plan development, art strategies, literacy activity planning, working with struggling readers, outdoor literacy activities)
  - d.5) First Aid and/or CPR
  - d.6) Emergency Preparedness
  - d.7) Site-Specific Policies

## Member Service Application *(page 11)*

### 2. **Serve Directly with Children in Summer Enrichment Programs**

Under the direction of Host Site Supervisor and Host Site Staff, this will include:

- a) Supplemental supervision of children
- b) Setting up, (co)leading, and managing small and large group literacy-based education and/or enrichment activities.
- c) Providing one-on-one time helping youngsters improve reading skills.
- d) Facilitating single and group literacy-based activities.
- e) Conducting literacy-based play activities with children, such as running, kneeling, squatting, sitting on the ground, bending, and jumping.
- f) Monitoring and ensuring the safety and overall well-being of program participants.

Grinnell Summer Learning AmeriCorps VISTA Members will not recruit or manage volunteers.

### F. **SERVICE SCHEDULE**

Ability to serve approximately 35 hours/week (approximately 6-7 hours/day, M-F with occasional afternoons, nights, weekends, and holidays as required for host site needs). Weekly schedule will be 8:30 am-4 pm including a 30-minute lunch each day; Thursdays 8:30 am - 6:15 pm

A maximum of 20% of your service hours may be training, education or other similar approved activities, and a maximum of 10% of your service hours may be for allowable fundraising activities.

### G. **EVALUATIONS**

The member will receive an evaluation of their service at the end of their term of service from their host site supervisor. The evaluation also includes a self-evaluation and program evaluation.

### H. **BENEFITS**

1. **EDUCATION AWARD.** Upon successful completion of the full term of service, the Member will receive an education award of \$1,311.11 or a post service stipend of \$345.80 from the National Service Trust.
2. **FORBEARANCE.** If the Member has received forbearance on a qualified student loan during the term of service, and the Member successfully completes the term of service, the National Service Trust will repay a portion of the interest that accrued on the loan during the term of service according to hours served.
3. **PUBLIC SERVICE LOAN FORGIVENESS (PSLF) AND INCOME-BASED REPAYMENT (IBR).** As an alternative to putting qualified student loans into forbearance, Members serving a fulltime AmeriCorps position may be eligible to count the regular student loan payments made during their service toward the PSLF program. Members may elect to participate in the IBR plan in order to make their loan payments more affordable during service. Under IBR, loan payments may be as low as \$0 per month. Additionally, loan payments made using the Segal Education Award may count toward PSLF, even if the loan(s) are put into deferment or forbearance during service. The PSLF program allows an exception for AmeriCorps alums to make a lump sum payment using the AmeriCorps Segal Education Award and receive credit for up to 12 qualifying payments for PSLF. The number of payments for which a Member will receive credit is determined by dividing the amount of the lump sum payment by the scheduled full monthly payment amount, (but Members may not receive credit for more than 12 monthly payments toward the PSLF payment requirement). See [http://www.nationalservice.gov/pdf/08\\_1210\\_ccraa\\_faqs.pdf](http://www.nationalservice.gov/pdf/08_1210_ccraa_faqs.pdf) for additional reference.
4. **PROFESSIONAL DEVELOPMENT.** IA/MN CC will provide in-person and online professional development opportunities to the Member. The Member may also request reimbursement for up to \$75 for allowable professional development opportunities approved by their host site supervisor.

## Member Service Application *(page 12)*

### Grinnell Area Summer Camp

#### A. SERVICE SITE

Position Title	Grinnell Summer Learning AmeriCorps VISTA Members
Service Site	Grinnell Community Early Learning Center (Formerly Grinnell Community Daycare and Preschool)
Service Site Address	1436 Penrose St., Grinnell, IA 50112
Supervisor Name	Val Steinbach
Supervisor Contact	641-236-7214

#### B. BACKGROUND CHECKS:

This position will have recurring access to vulnerable populations and requires the following background checks.

- a) National Sex Offender Registry check using the National Sex Offense Public Website (NSOPW)
- b) Iowa Department of Criminal Investigation (DCI) Criminal Background Check
- c) State of residence check (if other than Iowa)

#### C. POSITION PURPOSE

The Summer Learning AmeriCorps VISTA Members will serve directly with students in Grinnell Area Summer Camp as part of the Grinnell Education Partnership network. Members will help participating organizations create and deliver additional literacy enrichment opportunities in accordance with local education priorities. Members will implement literacy-based enrichment activities under the direction of host-site supervisors.

#### D. TYPICAL SERVICE CONDITIONS

Indoor and outdoor at Grinnell Community Early Learning Center along with field trip locations such as parks, libraries, etc.

#### E. AMERICORPS TASKS & ACTIVITIES

The Summer Learning AmeriCorps VISTA Members will:

##### 1. Receive Training

Receive orientation and site-specific training from AmeriCorps Program Staff, Community Leaders, and Host Site Supervisor(s) to prepare for responsibilities:

##### Required AmeriCorps Basics

- a) About Campus Compact
- b) About the Grinnell Education Partnership
- c) Summer Learning Basics
  - c.1) About the local Summer Learning Programs
  - c.2) Day-to-Day Responsibilities
- d) Serving With Children Safely and Effectively
  - d.1) Protection of Minors
  - d.2) Code of Conduct
  - d.3) Behavior Management Strategies
  - d.4) Instructional Strategies (education activities, enrichment activities, lesson plan development, art strategies, literacy activity planning, working with struggling readers, outdoor literacy activities).
  - d.5) First Aid and/or CPR
  - d.6) Emergency Preparedness
  - d.7) Site-Specific Policies

## Member Service Application *(page 13)*

### 2. **Serve Directly with Children in Summer Enrichment Programs**

Under the direction of Host Site Supervisor and Host Site Staff, this will include:

- a) Supplemental supervision of children
- b) Setting up, (co)leading, and managing small and large group literacy-based education and/or enrichment activities.
- c) Providing one-on-one time helping youngsters improve reading skills.
- d) Facilitating single and group literacy-based activities.
- e) Conducting literacy-based play activities with children, such as running, kneeling, squatting, sitting on the ground, bending, and jumping.
- f) Monitoring and ensuring the safety and overall well-being of program participants.

Grinnell Summer Learning AmeriCorps VISTA Members will not recruit or manage volunteers.

### F. **SERVICE SCHEDULE**

Ability to serve approximately 37.5 hours/week (7.5 hours/day, M-F with occasional afternoons, nights, weekends, and holidays as required for host site needs). Typical schedule would be 8 am - 4 pm with a half hour lunch break.

A maximum of 20% of your service hours may be training, education or other similar approved activities, and a maximum of 10% of your service hours may be for allowable fundraising activities.

### G. **EVALUATIONS**

The member will receive an evaluation of their service at the end of their term of service from their host site supervisor. The evaluation also includes a self-evaluation and program evaluation.

### H. **BENEFITS**

1. **EDUCATION AWARD.** Upon successful completion of the full term of service, the Member will receive an education award of \$1,311.11 or a post service stipend of \$345.80 from the National Service Trust.
2. **FORBEARANCE.** If the Member has received forbearance on a qualified student loan during the term of service, and the Member successfully completes the term of service, the National Service Trust will repay a portion of the interest that accrued on the loan during the term of service according to hours served.
3. **PUBLIC SERVICE LOAN FORGIVENESS (PSLF) AND INCOME-BASED REPAYMENT (IBR).** As an alternative to putting qualified student loans into forbearance, Members serving a fulltime AmeriCorps position may be eligible to count the regular student loan payments made during their service toward the PSLF program. Members may elect to participate in the IBR plan in order to make their loan payments more affordable during service. Under IBR, loan payments may be as low as \$0 per month. Additionally, loan payments made using the Segal Education Award may count toward PSLF, even if the loan(s) are put into deferment or forbearance during service. The PSLF program allows an exception for AmeriCorps alums to make a lump sum payment using the AmeriCorps Segal Education Award and receive credit for up to 12 qualifying payments for PSLF. The number of payments for which a Member will receive credit is determined by dividing the amount of the lump sum payment by the scheduled full monthly payment amount, (but Members may not receive credit for more than 12 monthly payments toward the PSLF payment requirement). See [http://www.nationalservice.gov/pdf/08\\_1210\\_ccraa\\_faqs.pdf](http://www.nationalservice.gov/pdf/08_1210_ccraa_faqs.pdf) for additional reference.
4. **PROFESSIONAL DEVELOPMENT.** IA/MN CC will provide in-person and online professional development opportunities to the member. The member may also request reimbursement for up to \$75 for allowable professional development opportunities approved by their host site supervisor.

## Member Service Application *(page 14)*

### Grinnell College Museum of Art

#### A. SERVICE SITE

Position Title	Grinnell Summer Learning AmeriCorps VISTA Members
Service Site	Grinnell College Museum of Art (Formerly Faulconer Gallery at Grinnell College)
Service Site Address	1108 Park Street., Grinnell, IA 50112
Supervisor Name	Tilly Woodward, curator of academic and community outreach
Supervisor Contact	641-269-4663 or woodward@grinnell.edu

**B. BACKGROUND CHECKS:** This position will have recurring access to vulnerable populations and requires the following background checks.

- a) National Sex Offender Registry check using the National Sex Offender Public Website (NSOPW)
- b) Iowa Department of Criminal Investigation (DCI) Criminal Background Check
- c) State of residence check (if other than Iowa)

#### C. POSITION PURPOSE

The Summer Learning AmeriCorps VISTA Members will serve directly with students in Grinnell area local summer youth programs as part of the Grinnell Education Partnership network. Members will help participating organizations create and deliver additional literacy enrichment opportunities in accordance with local education priorities. Members will implement literacy-based enrichment activities under the direction of host-site supervisors.

#### D. TYPICAL SERVICE CONDITIONS

Indoor and outdoor at community-based non-profit and other community outreach locations such as area parks, schools, libraries, and county fair etc.

#### E. AMERICORPS TASKS & ACTIVITIES

The Summer Learning AmeriCorps VISTA Member will:

##### 1. Receive Training

Receive orientation and site-specific training from AmeriCorps Program Staff, Community Leaders, and Host Site Supervisor(s) to prepare for responsibilities:

##### Required AmeriCorps Basics

- a) About Campus Compact
- b) About the Grinnell Education Partnership
- c) Summer Learning Basics
  - c.1) About the local Summer Learning Programs
  - c.2) Day-to-Day Responsibilities
- d) Serving With Children Safely and Effectively
  - d.1) Protection of Minors
  - d.2) Code of Conduct
  - d.3) Behavior Management Strategies
  - d.4) Instructional Strategies (education activities, enrichment activities, lesson plan development, art strategies, literacy activity planning, working with struggling readers, outdoor literacy activities).
  - d.5) First Aid and/or CPR
  - d.6) Emergency Preparedness
  - d.7) Site-Specific Policies

## Member Service Application *(page 15)*

### 1. **Serve Directly with Children in Summer Enrichment Programs**

Under the direction of Host Site Supervisor and Host Site Staff, this will include:

- a) Supplemental supervision of children
  - b) Setting up, (co)leading, and managing small and large group literacy-based education and/or enrichment activities;
  - c) Providing one-on-one time helping youngsters improve reading skills;
  - d) Facilitating single and group literacy-based activities;
  - e) Conducting literacy-based play activities with children, such as running, kneeling, squatting, sitting on the ground, bending and jumping;
  - f) Monitoring and ensuring the safety and overall well-being of program participants.
2. **Activities include:** Free summer programs to children throughout the community focusing on looking at, thinking, talking and writing about, and making art with an emphasis on student centered learning and creative development and expression.
- a) Art in the Park rotates through area parks, putting arts & literacy activities in neighborhoods throughout town (six weeks, Mondays and Wednesdays).
  - b) Arts activities for special events including Summer Fest, Drake Library Summer Reading Kick-off, and Poweshiek County Fair.
  - c) Weekly classes for community partners including Grinnell Area Summer Camp, LINK Day Camp, and AmeriCorps programs.

Grinnell Summer Learning AmeriCorps VISTA Member will not recruit or manage volunteers.

### F. **SERVICE SCHEDULE**

Ability to serve approximately 35 hours/week (approximately 6-7 hours/day, M-F with occasional afternoons, nights, weekends, and holidays as required for host site needs). Typical day will be 8:30 am – 4 pm with a 30-minute lunch.

A maximum of 20% of your service hours may be training, education or other similar approved activities, and a maximum of 10% of your service hours may be for allowable fundraising activities.

### G. **EVALUATIONS**

The member will receive an evaluation of their service at the end of their term of service from their host site supervisor. The evaluation also includes a self-evaluation and program evaluation.

### H. **BENEFITS**

1. **EDUCATION AWARD.** Upon successful completion of the full term of service, the Member will receive an education award of \$1,311.11 or a post service stipend of \$345.80 from the National Service Trust.
2. **FORBEARANCE.** If the Member has received forbearance on a qualified student loan during the term of service, and the Member successfully completes the term of service, the National Service Trust will repay a portion of the interest that accrued on the loan during the term of service according to hours served.
3. **PUBLIC SERVICE LOAN FORGIVENESS (PSLF) AND INCOME-BASED REPAYMENT (IBR).** As an alternative to putting qualified student loans into forbearance, Members serving a fulltime AmeriCorps position may be eligible to count the regular student loan payments made during their service toward the PSLF program. Members may elect to participate in the IBR plan to make their loan payments more affordable during service. Under IBR, loan payments may be as low as \$0 per month. Additionally, loan payments made using the Segal Education Award may count toward PSLF, even if the loan(s) are put into deferment or forbearance during service. The PSLF program allows an exception for AmeriCorps alums to make a lump sum payment using the AmeriCorps Segal Education Award and receive credit for up to 12 qualifying payments for PSLF. The number of payments for which a Member will receive credit is determined by dividing the amount of the lump sum payment by the scheduled full monthly payment amount, (but



## Member Service Application *(page 16)*

Members may not receive credit for more than 12 monthly payments toward the PSLF payment requirement). See [http://www.nationalservice.gov/pdf/08\\_1210\\_ccraa\\_faqs.pdf](http://www.nationalservice.gov/pdf/08_1210_ccraa_faqs.pdf) for additional reference.

4. **PROFESSIONAL DEVELOPMENT\_ IA/MN CC** will provide in-person and online professional development opportunities to the Member. The Member may also request reimbursement for up to \$75 for allowable professional development opportunities approved by their host site supervisor.



## Member Service Application *(page 17)*

### Grinnell-Newburg School District SLICK Program

The Summer Learning AmeriCorps VISTA Members will serve directly with students in local summer youth programs. Members will implement literacy-based education and/or enrichment activities under the direction of host-site supervisors.

#### **The Summer Learning AmeriCorps VISTA Members will:**

##### **A. Receive Training**

Receive orientation and site-specific training from AmeriCorps Program Staff and Host Site Supervisor(s) to prepare for responsibilities:

- a) Required AmeriCorps Basics
- b) About the Grinnell AmeriCorps Partnership
- c) Summer Learning Basics
  - c.1) About the local Summer Learning Programs
  - c.2) Day-to-Day Responsibilities
- d) Serving With Children Safely and Effectively
  - d.1) Protection of Minors
  - d.2) Code of Conduct
  - d.3) Behavior Management Strategies
  - d.4) Instructional Strategies (education activities, enrichment activities, lesson plan development, art strategies, literacy activity planning, working with struggling readers, outdoor literacy activities).
  - d.5) First Aid and/or CPR
  - d.6) Emergency Preparedness
  - d.7) Site-Specific Policies

##### **B. Serve Directly with Children in Summer Education and/or Enrichment Programs**

Under the direction of Host Site Supervisor and Host Site Staff, this may include:

- a) Supplemental supervision
- b) Setting up, (co)leading, and managing small and large group literacy-based education and/or enrichment activities.
- c) Preparing lesson plans and additional literacy activities in consultation with summer teachers and/or host site supervisor, as needed.
- d) Providing one-on-one time helping youngsters improve reading skills.
- e) Facilitating single and group literacy-based activities.
- f) Conducting literacy-based play activities with children, such as running, kneeling, squatting, sitting on the ground, bending, and jumping.
- g) Participate in additional community activities to infuse literacy for kids such as Summer Fest, Community Meal, and Drake Community Library's Summer Reading kick-off.
- h) Monitoring and ensuring the safety and overall well-being of program participants

## Member Service Application *(page 18)*

### LINK

#### A. SERVICE SITE

Position Title	Grinnell Summer Learning AmeriCorps VISTA Members
Service Site	LINK
Service Site Address	Davis Elementary School, 818 Hamilton Ave., Grinnell, IA 50112
Supervisor Name	Ashley Risting
Supervisor Contact	supervisor@linkgrinnell.org

#### B. BACKGROUND CHECKS: This position will have recurring access to vulnerable populations and requires the following background checks.

- a) National Sex Offender Registry check using the National Sex Offense Public Website (NSOPW)
- b) Iowa Department of Criminal Investigation (DCI) Criminal Background Check
- c) State of residence check (if other than Iowa)

#### C. POSITION PURPOSE

The Summer Learning AmeriCorps VISTA Members will serve directly with students in Grinnell area local summer youth programs as part of the Grinnell Education Partnership network. Members will help participating organizations create and deliver additional literacy enrichment opportunities in accordance with local education priorities. Members will implement literacy-based enrichment activities under the direction of host-site supervisors.

#### D. TYPICAL SERVICE CONDITIONS

Indoor and outdoor at community-based non-profit and other community outreach locations such as parks, libraries, etc.

#### E. AMERICORPS TASKS & ACTIVITIES

The Summer Learning AmeriCorps VISTA Members will:

##### 1. Receive Training

Receive orientation and site-specific training from AmeriCorps Program Staff, Community Leaders, and Host Site Supervisor(s) to prepare for responsibilities:

##### Required AmeriCorps Basics

- a) About Campus Compact
- b) About the Grinnell Education Partnership
- c) Summer LearningCorps Basics
  - c.1) About the local Summer Learning Programs
  - c.2) Day-to-Day Responsibilities
- d) Serving With Children Safely and Effectively
  - d.1) Protection of Minors
  - d.2) Code of Conduct
  - d.3) Behavior Management Strategies
  - d.4) Instructional Strategies (education activities, enrichment activities, lesson plan development, art strategies, literacy activity planning, working with struggling readers, outdoor literacy activities).
  - d.5) First Aid and/or CPR
  - d.6) Emergency Preparedness
  - d.7) Site-Specific Policies

## Member Service Application *(page 19)*

### 2. **Serve Directly with Children in Summer Enrichment Programs**

Under the direction of Host Site Supervisor and Host Site Staff, this will include:

- a) Supplemental supervision of children
- b) Setting up, (co)leading, and managing small and large group literacy-based education and/or enrichment activities.
- c) Providing one-on-one time helping youngsters improve reading skills.
- d) Facilitating single and group literacy-based activities.
- e) Conducting literacy-based play activities with children, such as running, kneeling, squatting, sitting on the ground, bending, and jumping.
- f) Monitoring and ensuring the safety and overall well-being of program participants.

Grinnell Summer Learning AmeriCorps VISTA Members will not recruit or manage volunteers.

### F. **SERVICE SCHEDULE**

Ability to serve approximately 35 hours/week (approximately 6-7 hours/day, M-F with occasional afternoons, nights, weekends, and holidays as required for host site needs). 35 to 40 hours/week (M-F 7 to 8 hours/day between the hours of 6:30 am to 5:30 pm with 30-minute lunch), so there is some flexibility with AmeriCorps workable hours.

A maximum of 20% of your service hours may be training, education or other similar approved activities, and a maximum of 10% of your service hours may be for allowable fundraising activities.

### D. **EVALUATIONS**

The member will receive an evaluation of their service at the end of their term of service from their host site supervisor. The evaluation also includes a self-evaluation and program evaluation.

### E. **BENEFITS**

1. **EDUCATION AWARD.** Upon successful completion of the full term of service, the Member will receive an education award of \$1,311.11 or a post service stipend of \$345.80 from the National Service Trust.
2. **FORBEARANCE.** If the Member has received forbearance on a qualified student loan during the term of service, and the Member successfully completes the term of service, the National Service Trust will repay a portion of the interest that accrued on the loan during the term of service according to hours served.
3. **PUBLIC SERVICE LOAN FORGIVENESS (PSLF) AND INCOME-BASED REPAYMENT (IBR).** As an alternative to putting qualified student loans into forbearance, Members serving a fulltime AmeriCorps position may be eligible to count the regular student loan payments made during their service toward the PSLF program. Members may elect to participate in the IBR plan in order to make their loan payments more affordable during service. Under IBR, loan payments may be as low as \$0 per month. Additionally, loan payments made using the Segal Education Award may count toward PSLF, even if the loan(s) are put into deferment or forbearance during service. The PSLF program allows an exception for AmeriCorps alums to make a lump sum payment using the AmeriCorps Segal Education Award and receive credit for up to 12 qualifying payments for PSLF. The number of payments for which a Member will receive credit is determined by dividing the amount of the lump sum payment by the scheduled full monthly payment amount, (but Members may not receive credit for more than 12 monthly payments toward the PSLF payment requirement). See [http://www.nationalservice.gov/pdf/08\\_1210\\_ccraa\\_faqs.pdf](http://www.nationalservice.gov/pdf/08_1210_ccraa_faqs.pdf) for additional reference.
4. **PROFESSIONAL DEVELOPMENT.** IA/MN CC will provide in-person and online professional development opportunities to the Member. The Member may also request reimbursement for up to \$75 for allowable professional development opportunities approved by their host site supervisor.