



 REGISTRATION FORM FOR NON-DEGREE SEEKING STUDENTS

This form is for Non-Degree Seeking Students wishing to register for Grinnell College courses for academic credit. Non-Degree Seeking Students are eligible to enroll in any regular or special topic course, however, registration is available only with the instructor's approval and on a space available basis. Non-Degree Seeking Students are NOT eligible to enroll in Individual Study courses such as Independent Studies, Internships, etc. If you wish to audit a Grinnell College course (i.e. register for a Grinnell College course for no academic credit), please use the [Audit Registration Form for Non-Degree Seeking Students](#). **Return completed form in person** to the Office of the Registrar, ground floor of the John Chrystal Center. Phone requests not accepted. Contact the Office of the Registrar at registrar@grinnell.edu or 641-269-3450 with questions.

Student Information (all information required – please print):

Name (last, first, middle): _____

Address (street, city, state, zipcode): _____

Email: _____

Home Phone: _____ Cell Phone: _____

 Date of Birth (MM/DD/YYYY): _____ Sex assigned at birth: Female Male

Please complete all sections (1-7):

 1) Registering for: Fall or Spring 20 _____

2) Ethnicity & Race Self Identificaiton:

You are requested to furnish the information below in accordance with guidelines issued by the U.S. Department of Education on October 19, 2007. Providing responses to the questions is voluntary and will not affect your relationship with Grinnell College. Your responses will be treated as confidential information. Information will only be reported in the aggregate.

 a) Do you consider yourself to be Hispanic or Latino/a? Yes No

b) Please select one or more of the following racial categories to describe yourself: (check all that apply)

 American Indian or Alaska Native Native Hawaiian or other Pacific Islander

 Asian White

 Black or African American

c) What is your citizenship status?

 U.S. Citizen Permanent Resident

 Not a U.S. citizen or permanent resident. Country of citizenship: _____

3) Please indicate your relationship with Grinnell College: (check all that apply)

 Grinnell College employee (Language Assistant included) Date of Hire: _____

(Employees are eligible after one-year of employment. Supervisor approval signature required below. This is not available to Degree-Seeking students employed by the College)

 Grinnell College employee spouse, dependent, or domestic partner

Employee name: _____

 Grinnell College Alumnus

4) Have you attended Grinnell in the past as either a full-time or Non-Degree Seeking Student? ____ Yes ____ No

If yes, please specify status below:

____ Non-Degree Seeking ____ Graduate ____ Other (specify) _____

Last date of attendance: _____ (MM/YY)

5) Instructor's Approval: The instructor's signature(s) which follows confirms that this Non-Degree Seeking student appears to be suitably prepared to enroll in the indicated course(s). Enrollment is subject to available space after current degree-seeking student registration:

| Subject, Course #, Section # <i>(e.g. ENG-120-01.)</i> | Registration ID# <i>(e.g. 80045)</i> | Course Title <i>(e.g. Literary Analysis.)</i> | Instructor's Signature (REQUIRED) |
|---|---|--|-----------------------------------|
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6) Office of Student Account's Approval: All Non-Degree Seeking Students (this includes employees) must obtain approval from the Office of Student Accounts before submitting this form to the Registrar's Office. Please note that some courses, such as private music lessons and attendance, have special fees. Non-Degree Seeking Students are responsible for payment of these fees as determined by Student Accounts.

Office of Student Account's Approval

| | |
|-----------------------------------|----------|
| For Office Use Only | |
| ____ credits @ \$_____ per credit | \$ _____ |
| 4 credits or more Fees | \$ _____ |
| ____ Alumni course fee | \$ _____ |
| Other: _____ | \$ _____ |
| TOTAL BILLING | \$ _____ |

7) I understand that Non-Degree Seeking students are not degree candidates. Grinnell College credit will be granted for each course completed. If the student is later admitted and matriculates as a degree candidate, these credits (up to a maximum of 24) will apply toward the Grinnell College degree and the grade received in all courses will be calculated in the student's official Grinnell College GPA. For Non-Degree Seeking students who are alums, these courses will compute into your CUM GPA already earned at Grinnell. **ALL PUBLISHED DEADLINES APPLY TO NON-DEGREE SEEKING STUDENTS.** The dates are published on the Registrar's website. <http://www.grinnell.edu/about/offices-services/registrar/calendars/students>.

I have read, understand, and agree to the expectations and requirements:

Signature of Non-Degree Seeking Student: _____

I confirm this Grinnell College employee is in good standing and eligible to take the course:

Signature of Employee Supervisor : _____
(required for Grinnell College employees)