

# MOSAIC Submission Guidelines

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## Mission Statement

Mosaic art is created by arranging many small pieces of colored glass, stone or other material in a collage. Our publication celebrates the beauty of a diverse campus and world with a particular focus on the variety of global adventures that are experienced by Grinnellians.

MOSAIC features student, staff, faculty, alumni, and community writers, with editorial support from the Office of International Student Affairs (OISA) and financial support from SPARC. It is distributed on campus, sent to FIS Hosts, and posted on our website: [grinnell.edu/about/offices-services/international-student-affairs/mosaic](http://grinnell.edu/about/offices-services/international-student-affairs/mosaic).

Opinions expressed in MOSAIC do not necessarily represent the opinions of the editor, SPARC, or OISA. Stories and photos are presented by volunteer writers, and expressed in an atmosphere of intellectual inquiry, critical thinking, and safe space.

## Writer Guidelines

- Submissions must be **less than 500 words** of text (including narratives, poetry, musings) with images, or no more than half a page of photos, cartoons or other media *with captions* (We want to know what the image is about!). If only submitting text, roughly one page, single spaced.
- Please submit your pieces to [MOSAIC@grinnell.edu](mailto:MOSAIC@grinnell.edu) in word, Times, 12 pt, and double-spaced. Please also suggest a title for your piece. Submit images in .png format, high resolution (300 ppi or more). WeTransfer.com is a free website to send images if they cannot be attached by email.
- Please be considerate of the diversity of our readers. We invite critical inquiry but not destructive messages toward/about others. If your submission is about a country or culture other than your own, we ask for it to be reviewed in collaboration with a person from or with expertise regarding that place.
- The MOSAIC Editor will review/revise submissions prior to publishing and we will contact you for approval if edits or changes are made.
- It is our practice to list the author's name, class year, and home country (or professional title), but writers may request for this information to be omitted.
- The MOSAIC Editor, in consultation with OISA staff, reserve the right to select or omit submissions for the publication.

If you have further inquiries, please do not hesitate to contact the editor: [MOSAIC@grinnell.edu](mailto:MOSAIC@grinnell.edu).