

# New Student Checklist 2018

This checklist is a guide to completing important tasks prior to your arrival at Grinnell College. Please take the time to review the information below and finalize these items before you arrive on campus.

## May, 2018

### 1. Roommate Form

Complete your roommate form online via your application status page link below.

Deadline: May 20<sup>th</sup>

Questions: Contact Admissions at (641) 269-3600

## June, 2018

### 2. Disability Disclosure Form (if needed)

Request academic, residential and dining accommodation(s). We can be most helpful to you if you return this form early, although you are welcome to make requests at any time. For fullest consideration, the Disability Disclosure Form must be received by June 15<sup>th</sup>.

Deadline: June 15<sup>th</sup>

Questions: Contact John Hirschman, Disability Resources, (641) 269-3124

### 3. First-Year Tutorial Preferences (Transfer students skip this step)

Rank your top five Tutorial choices. If you do not rank your choices, you will be randomly assigned to a course.

Deadline: June 30<sup>th</sup>

Questions: Contact Academic Advising, (641) 269-3702

### 4. Financial Aid

If you are applying for financial aid, including student loans, log into the online financial aid office to ensure you have completed all required documents.

Questions: Contact the Office of Financial Aid, (641) 269-3250

### 5. Read the Common Read

This year all incoming students will be reading *Homegoing* by Yaa Gyasi. Common reads serve as a mechanism to bring people closer together as a community by creating common ground for discussion. Assigning a book during the summer gives incoming students, who often come from very different backgrounds, a shared experience. Students can expect themes from the common read to be incorporated into their tutorial courses and in other programming throughout their first year. The text will be made available digitally by early June in your Grinnell e-mail inbox. For more information about the common read, login to GrinnellShare.

Questions: Contact the Office of Intercultural Affairs, ica@grinnell.edu

## **July, 2018**

### **1. Final High School Transcript and AP/IB Scores or College Transcripts (if any)**

Submit your official final transcripts and scores to the Office of Admission.

If the Final High School transcript that is issued from your school does not include your date of graduation and a signature or seal from the school official, the Final Transcript of Record form must be submitted to Admission.

Domestic Student Transcript Form

International Student Transcript Form

**Deadline:** July 15<sup>th</sup>

**Questions:** Contact the Office of Admission, (641) 269-3600

### **2. Student Employment Information**

Check out the Student Employment page on GrinnellShare for information regarding jobs on campus, and what information you will need with you to be eligible to work.

**Questions:** Contact Human Resources, (641) 269-4818

### **3. Health Form(s)**

You are restricted from registering for fall classes until you return your health forms to Student Health and Counseling Services (SHACS).

**Deadline:** July 16<sup>th</sup>

**Questions:** Contact Student Health and Counseling Services (SHACS), (641) 269-3230

### **4. Apply to PCPOP (OPTIONAL)**

The Peer Connections Pre-Orientation Program (PCPOP) is a year-long program designed for first-year students from historically marginalized identities and backgrounds, including but not limited to, students of color, first-generation students, students with disabilities, and LGBTQIA+ students. PCPOP creates opportunities for emerging student leaders to express their authentic self, acknowledge the realities of others, and recognize the impact of the environment they are in. Those interested should visit the Intercultural Affairs website to learn more and register. Space is limited, so please register promptly.

**Deadline:** July 15<sup>th</sup>

**Questions:** Contact Vrinda Varia, Student Support Advisor, (641)-269-3700

### **5. Advising Information Form**

All incoming students are required to complete the Advising Information Form, to assist us in learning more about your academic interests.

Advising Information Form (For First Years)

Advising Information Form (For Transfer Students)

Advising Information Form (Accessible Version)

**Deadline:** July 20<sup>th</sup>

**Questions:** Contact Academic Advising, (641) 269-3702

## **6. Read Academic Planning Documents**

Read Academic Planning for New Students (link below) to learn about academic planning, expectations, and support. A hard copy of the academic orientation guide will be mailed to students at their listed home address.

[Academic Planning for New Students](#)

Deadline: July 20<sup>th</sup>

Questions: Contact Academic Advising, (641) 269-3702

## **7. Pay Your Bill**

Access to [billing payments](#) are available starting on June 22 and due by July 30, 2018. If payments are not submitted, you will not be able to register for courses. *Login ID and passwords are case sensitive.*

Deadline: July 30<sup>th</sup>

Questions: Contact the Cashier's Office, (641) 269-4100

## **8. Billing Authorization Form (BAF)**

The [Billing Authorization Form \(BAF\)](#) is required by federal law to be on file for each student.

Deadline: July 30<sup>th</sup>

Questions: Contact the Cashier's Office, (641) 269-4100

## **9. Religious/Spiritual Affiliation Card**

Fill out the [Spirituality Affiliation form](#) to find out about religious and spiritual communities and opportunities on campus. Follow the link below.

Deadline: July 31<sup>st</sup>

Questions: Contact the Center for Religion, Spirituality, and Social Justice, (641) 269-4981

## **August, 2018**

### **1. Apply for Grinnell Dining Services Work Study**

All first year students are assigned to work at [Grinnell Dining Services](#) for work study, you will need to [apply to be hired](#); being assigned to Dining does not guarantee jobs. Grinnell Dining offers an opportunity to learn life skills, build your resume, flexible work schedule, apply for a management leadership role, and receive the highest student wages on campus.

Deadline: August 1<sup>st</sup>

Questions: Contact Grinnell Dining Services, (641)-990-3769

### **2. RSVP for IPOP (International students only)**

The International Pre-Orientation Program (IPOP) helps prepare participants for a successful transition to life and learning at Grinnell. This program is mandatory for all new incoming international students. All incoming students must [register for IPOP](#) by August 1, 2018.

Deadline: August 1<sup>st</sup>

Questions: Contact the Office of International Student Affairs, (641)-269-3700

### **3. Shuttle Service (if needed)**

Flying to Des Moines, IA? [Schedule a shuttle](#) from the airport to campus.

**Deadline:** August 10<sup>th</sup>

**Questions:** Contact Facilities Management, 641-269-3300

### **4. Clear your registration holds**

Log into [Webadvisor](#) through the link below and check the *Am I Registration Ready* link. This will give you the holds that will prevent you from turning in your registration form.

**Deadline:** Link available starting August 13<sup>th</sup>

**Questions:** Contact the Registrar, (641) 269-3450

### **5. Retrieve your mailbox number and combination (available August 1)**

Prior to arriving on campus, login to [Grinnell Share](#) to retrieve your campus mailbox number and combination. You will need this information readily available on move-in day. Below are instructions on how to find this information once logged in.

[Instructions for retrieving your mailbox information](#)

**Deadline:** Review prior to arriving on campus

**Questions:** Contact the Mail Room, (641) 269-3406

### **6. Health Insurance Waiver**

All incoming students are required to have health insurance. The waiver form is required if you have other insurance that covers you in the Grinnell area and you elect to waive the insurance offered by the college. Please use the link below to waive out of the college insurance.

[Health Insurance Waiver Link](#)

**Deadline:** August 14<sup>th</sup>

**Questions:** Contact the Cashier's Office, (641) 269-4100

### **7. Ever Fi (available August 1)**

Ever Fi is an online course that will help you prepare for decisions about alcohol and other drugs, wellness and the prevention of sexual violence. The course will become available on August 1<sup>st</sup>, and must be completed by August 18<sup>th</sup>. Check your email for course instructions.

**Deadline:** August 23<sup>rd</sup>

**Questions:** Contact Student Affairs, 641-269-3700

### **8. ITS New Student Course**

All incoming students are required to complete the ITS survey. You will be introduced to technology systems and resources across campus. Visit this [GrinnellShare](#) link below to access the survey.

[ITS New Student Course](#)

**Deadline:** September 3<sup>rd</sup>

**Questions:** Contact Technology Service Desk, 641-269-4901